Docket for Semi-annual Meeting of General Council

156 Fifth Avenue, New York

January 21 and 22, 1918

I. Roll Call

II. Minutes - June 19, 20, 1917

III. Reports of Officers

Chairman
Recording Secretary
Secretary for Publications
Secretary for Westminster Guild

IV. Reports of Standing Committees

Student
Over Sea and Land

V. Reports of Special Committees

Year Book of Prayer - Miss Hodge
Hand-book - Mrs. Coy
Leaflet, "Suggestions and Reminders for Missionary Education" - Mrs. Waters
Extension Department Leaflet - Miss Quinlan
Blanks - Miss Quinlan
Correlation of Rules - Mrs. Waters

Unfinished Business

Financing joint publications
Handling joint publications

New Business

Imprint on literature of Westminster Guild
Westminster Guild's Recommendations -

1. That steps be taken to formulate some plan for a basis of reporting which will make impossible in the future such discrepancies between Home and Foreign figures as appear in this year's Report.
2. That the sum total of Foreign gifts be printed in the annual Report.
3. That the slip, "Suggestions, for the Guidance of W. G. Treasurers", be printed as a national publication.
4. That the "Further Words" be revised and reprinted.
5. That the slip "Lest We Forget" be reprinted.

Met Mell. 6th 10.36

6. That General Council call attention of all Boards to section of Young People's Work, paragraph 5, from the Recommendations from the Chicago Conference, to the effect that the name of no Secretary appear on W. C. stationery.

7. That the Bulletin be advertised and handled by Secretaries for Literature.

8. That pictures furnished by missionaries be placed in the Bulletin. If this be done, the question arises as to how it shall be financed.

9. That General Council make some plan for the financing of the Bulletin.

10. How shall the expense of organization literature be divided between the Woman's Board of Home Missions and the six Woman's Boards of Foreign Missions as provided in the Recommendations from the Chicago Conference, section on Y. P. Work, paragraph 5?

11. What is the plan for the per cent. of increase in W.C. Is it to follow that assigned to all woman's organizations ?

12. That some ruling be made for the printing of organization literature without special request to General Council, and for the financing of same.

13. That all Boards purchase W. C. pins at once, if same are ordered through General Council.

14. That the W. C. Secretary with the Secretary for Publications be authorized to print sketches and pictures of the new W. C. missionaries.

15. That some plan for the financing of helps for the new study books be authorized.

Student Committee Recommendations

1. That the Secretary of the Committee on Student Work communicate with the Secretary of General Council in regard to section 6 under the duties of Board Student Secretaries as spread upon the minutes of General Council, June, 1917,- it being the understanding of this Committee that its Board Student Secretaries should present a quarterly instead of an annual report to the Committee on Student Work.

2. (a) That it be understood that it is the duty of the Board Student Secretary, in consultation with the Committee on Student Work of General Council, to provide a substitute in case she cannot go in person to summer

conference. (Amendment to Article III. of Rules for Board Student Secretaries, which shall then read as follows: "She shall obtain full information regarding Student Conferences and if possible attend such as come within her territory. If she is unable to go she shall select a substitute in consultation with the Committee on Student Work of General Council.")

(b) That in order to widen our avenue of approach, the word "College" be omitted in paragraph 3-b under the "Duties of Student Committee", Minutes of General Council June 1917.

(c) That we again refer to General Council thr question of gifts from alumnae, recommending that such gifts be received for the special college objects, until such alumnae are definitely identified with organized missionary interests of their Church.

Report on Mr. Hall's Program for Y. P. Societies

Recommendation of Woman's Board of Home Missions -

That the Woman's Board of Home Missions recommend to General Council that each Board sending to the Nominating Committee of General Council the names of candidates for any position, previously secure from such candidates their consent to serve if elected to such position.

Additional Item from Westminster Guild for Docket of January Meeting of General Council

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Recommend, that the Secretary for Westminster Guild, with the Secretary for Publications, be empowered to secure authors for and publish helps on the study books used by Chapters and Circles in both Home and Foreign Missions for the year 1918-1919.

To be appended to
G.C. Wrkt

Budget for Student Work

March 15, 1918 to
March 15, 1919

Recommended to General Council by the Committee on Student Work, at its meeting - December 19, 1917.

Salaries		$2700.00
Rent		183.34
Travel		1100.00
Administrative		
Postage	$125.00	
Typewriting & stenography .	175.00	
Telephone & telegraph	50.00	
Stationery & printing	30.00	
Sundries	25.00	405.00
Margin		11.66
		$4400.00

The Committee asks that a sum not to exceed two hundred (200) dollars be approved by General Council for printing leaflets and such other literature as student work may demand.

This money not to be included in the regular quarterly payments, but subject to requisition on request in writing from the Committee on Student Work countersigned by the Secretary for Publication of General Council.

January. 1918

SECRETARIES AND STANDING COMMITTEES.

Secretary for Publications.

1. The Secretary for Publications shall, through correspondence, keep in close touch with the Publication Committees of the Woman's Boards of Home and Foreign Missions.

2. She shall secure from each Board suggestions and recommendations regarding Publications. These shall be tabulated by her and sent six weeks before the meeting of General Council, together with such other recommendations as she may deem wise, to the Secretary of General Council to be placed on the docket.

3. She shall supervise all joint publications not referred by General Council to other Secretaries or Committees. She shall be responsible for the coordination of all joint publications. She shall cooperate with the Secretary for Westminster Guild in the preparation of the material for the Bulletin and shall be responsible for its publication.

4. She shall secure authors and manuscripts and send carbon copies of joint publications to the Boards. She shall ask the judgment of the Boards on material submitted; and shall also request their definite order, for number of copies wanted. Any Board not heard from within four weeks will be considered as having given its approval.

5. She shall familiarize herself with the literature of other denominations and shall recommend to General Council publications which in her judgment will be valuable to the work of the Boards.

6. She shall attend the meetings of General Council and shall render to General Council and to each of the Woman's Boards a written Annual Report.

7. Any emergency action required between meetings of General Council shall follow the regular ruling regarding ad interim business as prescribed in the Rules of General Council.

8. The term of office of the Secretary for Publications shall not exceed two years.

Secretary for Westminster Guild.

1. The Secretary for Westminster Guild shall, through correspondence, keep in close touch with the Westminster Guild Secretaries of the Woman's Boards of Home and Foreign Missions.

2. She shall secure from each Board recommendations concerning the policies and conduct of Guild work, including necessary literature. These shall be tabulated by her and sent six weeks before the meeting of General Council, together with such other recommendations as she may deem wise, to the Secretary of General Council to be placed on the docket.

3. She shall, under the direction of General Council, have oversight of literature circulated in Westminster Guild Chapters and Circles. She shall gather material for the Westminster Guild Bulletin and shall cooperate with the Secretary for Publications in its preparation.

4. She shall receive quarterly reports from the Westminster Guild Secretary of each Board and shall render to General Council an annual written report and a semi-annual statistical report to each Board.

5. She shall attend the meetings of General Council and shall be prepared to furnish information concerning Westminster Guild matters.

6. Any emergency action required between meetings of General Council shall follow the regular ruling regarding the ad interim business as prescribed in the Rules of General Council.

7. The term of office of the Secretary for Westminster Guild shall not exceed two years.

Standing Committee on Over Sea and Land.

1. Membership.

This Committee shall consist of six members, three from the Woman's Board of Home Missions and three from the Woman's Boards of Foreign Missions. They shall be elected at the Annual Meeting of General Council their names having been presented by the Nominating Committee after consultation with the Boards. The Nominating Committee shall, after consultation with the Boards, fill all vacancies occurring during the year.

2. Officers.

The officers of the Committee shall be a Chairman and Secretary elected annually by the Committee from its own membership. The Chairman is an ex-officio member of General Council with the privilege of the floor but without vote. No officer shall serve more than three consecutive terms.

3. Duties.

The Committee shall arrange for the publication of over Sea and Land. It shall be empowered to engage the Editor, Secretary, Treasurer and such other office force as may be needed for the proper conduct of the magazine.

4. Budget.

The Committee shall annually present to the Boards an itemized budget for adoption. The funds thus voted shall be paid quarterly in advance to the Treasurer of the magazine and, on the vote of the Committee, shall be by her expended. The account of the Treasurer shall be audited annually.

5. Reports.

The Committee shall send regular financial statements to the Treasurer of each Woman's Board. It shall send the Minutes and other official communications to the President of each Board and to some other officer specially designated. The Committee shall present a written annual report to General Council and to each of the Boards. It shall send suggestions and recommendations regarding Over Sea and Land to the Secretary of General Council to be placed on the docket.

Standing Committee on Student Work.

1. **Membership.**

This Committee shall consist of eight members, four from the Woman's Board of Home Missions and four from the Woman's Boards of Foreign Missions. They shall be elected at the Annual Meeting of General Council, their names having been presented by the Nominating Committee, after consultation with the Boards. The Nominating Committee shall also after consultation with the Boards, fill all vacancies occurring during the year.

The Student Secretary of each Board shall be, ex-officio, a member of this Committee with the privilege of the floor but without vote.

2. Officers.

The officers of the Committee shall be a Chairman, Secretary and Treasurer elected annually by the Committee from its own membership. The chairman is an ex-officio member of General Council with the privilege of the floor but without vote. No officer shall serve more than three consecutive terms.

3. Duties.

(a) This Committee shall identify the student with the interests of her Church and Mission Boards during the student days.

(b) This Committee shall relate the college student, either alumna or non-graduate, to the missionary activities of her Church. This Committee shall also, in cooperation with the Boards, seek to interest the women of the Church in the student work of the Woman's Boards.

(c) This Committee shall, in consultation with the Chairman of General Council, be empowered to engage Field Student Secretaries.

(d) The Committee shall supervise the work and plan the itineraries of the Student Secretaries and have oversight of the work of the office.

4. Budget.

The Committee shall annually present to the Boards an itemized budget for adoption. The funds thus voted shall be paid quarterly in advance to the Treasurer and, on the vote of the Committee shall be by her expended. The account of the Treasurer shall be audited annually.

5. Reports.

The Committee shall send quarterly financial statements to the Treasurer of each Woman's Board. The Committee shall send the

Minutes, reports of Student Secretaries and other official communications to the President and Student Secretary of each Board or to some other officer specially designated. The Committee shall present a written Annual Report to General Council and to each of the Boards. It shall send suggestions and recommendations regarding Student Work to the Secretary of General Council to be placed on the docket.

6. Student Secretaries (Field)

(a) Field Student Secretaries shall through visitation of schools and colleges, through attendance at conferences and through correspondence and interviews present to Presbyterian young women students the interests of their Church and Mission Boards and endeavor to relate them to Presbyterian missionary activities.

(b) They shall cooperate with the Committee and with Board Student Secretaries in enlisting the interest of the women of the Church in the work for students and alumnae.

(c) They shall send annually to Board Student Secretaries the list of alumnae located in their territory.

(d) They shall present monthly reports to the Committee on Student Work and a written annual report to each of the Woman's Boards.

7. Student Secretaries (Board).

(a) The Board Student Secretary shall definitely inform herself concerning Student matters in her territory, so that, knowing each college situation, she may endeavor to promote local church interest in students through cooperation with pastors and women's societies.

(b) She shall obtain full information regarding Student Conferences, and if possible, attend such as come within her territory.

(c) She shall present student work to groups of Presbyterian women at Board, Synodical, Presbyterial and local meetings; and shall seek opportunities to bring about among the women of the church a sympathetic understanding of the student life of today in order to relate it to the Church life of tomorrow.

(d) She shall, upon receiving alumnae lists from the Field Student Secretary, communicate with these young women either directly or through any of the Young People's Secretaries of her Board, explaining Board methods, presenting plans of service and introducing them to their Presbyterial officers.

(e) She shall improve opportunities for personal acquaintance with Presbyterian girls in college; and as far as possible accept informal invitations from undergraduates to meet Presbyterian girls and formal invitations to speak when extended by the College Y.W.C.A. or the College authorities.

(f) She shall make quarterly reports to the Student Committee and shall also notify that Committee when she has succeeded in placing a girl (or "in setting a girl to work.")

MINUTES OF GENERAL COUNCIL

January 21-22, 1918

The semi-annual meeting of General Council convened at the Martha Washington Hotel, New York, January 21, 1918, at 10:45 A.M. Mrs. F.S. Bennett, the Chairman, presiding. Prayer was offered by Miss Davison, President of the New York Woman's Foreign Board.

Present:

From Woman's Board of Home Missions -

Mrs. Bennett, Chairman
Mrs. Waid
Miss Quinlan
Mrs. Lounderbough
Mrs. McAfee (Alternate for Mrs. Webb)
Mrs. Krueger (Alternate for Miss Hyatt
Miss White

From Women's Foreign Boards through Executive Committee of C. C.

Miss Davison
Mrs. W. E. Waters
Mrs. Sohell
Miss Allis
Mrs. Harris
Mrs. Lee, Secretary

Alternate
Mrs. L. M. Coy

Mrs. Twitchell, Chairman of Student Committee
Miss Foster " " Over Sea and Land Committee
Miss Ogg, Secretary for Westminster Guild
Miss Hodge " " Publications

On motion of Miss Quinlan, seconded by Miss Davison, the reading of the Minutes of the meeting of June 19, 20, 1917, was omitted, as all the Boards had previously received them.

The Chairman stated that she would make no formal report as all matters of which she might speak would be reported upon through committees.

Final Action on Recommendations from June, 1917, meeting.

The Secretary reported final actions by all the Boards on the following recommendations from the June meeting:

Recommendation that "The Committee feels that it would be unwise to budget General Council at the present time other than a small amount for incidental expenses. The suggestion is offered that $75 be granted for these expenses and be paid over to the Financial Secretary as early in the year as possible.
Further voted that the word "Financial" be dropped from Secretary, in this article, (Page 3 June, 1917 Minutes).

Definitions concerning mission study (Page 7).

Duties of Board Student Secretaries (Pages 9, 10).

Recommendation that the "Student Committee in consultation with the Chairman of General Council engage the Field Student Secretaries". (Page 14)

In addition to the rules defining general and contributing membership as found in Chicago Minutes as follows:

"Recommend that two forms of membership shall be recognized in local societies, general and contributing. (a) General membership shall be established on any standard agreeable to the local organization. (b) Contributing membership shall include all who regularly contribute to the Woman's Board of Home Missions, or to the Territorial Woman's Board of Foreign Missions through the local organization. On the contributing membership shall be based apportionments or pledges."

there be added

Definition of membership in a Woman's Missionary Society to read "Every woman who contributes regularly to missions through her church budget shall be considered a contributing member of the woman's missionary society of that church." (Page 15)

Duties of Secretary for Westminster Guild (Page 16).

Recommendations concerning Student Work (Pages 17, 18).

Standing Rules of General Council (Pages 19-22) - Page 20, in foot-note insert word "present" in case of the Foreign members.

Duties of Secretary for Publications (Page 23).

That definition of Extension Department shall read "An Extension Department is a branch of any auxiliary society to which those women may belong who, for various reasons, cannot attend the regular meeting of the society." (Page 20)

That item 4 under Educational in Final Actions of Chicago Conference be changed to read: "Recommend that we endeavor to unify our work so that instructions to Secretaries for Missionary Education shall so far as possible apply to both Home and Foreign work, and that the Boards of Home and Foreign Missions print such instructions separately under their usual imprints." (Page 30)

That General Council vote "No", as Central Committee had done to the question: "When a Presbyterial or auxiliary society annually receives from an individual gifts sufficient for the support of a missionary can these gifts be classed as <u>specials</u>, and the basis of percentage of increase be reckoned on receipts exclusive of these gifts ?" (Page 30).

C. E. Missionary Topics

The Secretary also reported a letter from Mr. Poling, associate president of the United Society of Christian Endeavor, received in response to her letter advising him of the desire of General Council for more missionary topics in the C. E. yearly programs. Mr. Poling wrote, "It was finally unanimously voted by the Committee on Topics for 1919 that it would be unwise to fix twelve missionary topics arbitrarily in the scheme for 1919, but that in addition to the six missionary topics presented, a supplementary list of six additional topics be prepared and supplied."

Financial Report

The financial report of the Secretary was approved and referred to Mrs. Louderbough for auditing. It follows:

1917			1917		
June 12	Balance	$ .14	Sept. 8	Stationery (Klain)	$ 4.00
July 23	Central Committee share	37.50	" 8	Stamped envelopes (500)	12.25
			Oct. 10	Stationery (Imprint)	5.50
			Nov. 9	Postage	5.00
			Jan. 2,1918	N.F.C.S. (Service of stenographer)	10.00
			Jan. 21	Balance	89
		$37.64			$37.64

Secretary for Publications

The report of the Secretary for Publications, Miss Hodge, was read and approved, and ordered placed onthe Minutes. It is as follows:

"I assumed the office later in 1917, knowing very little about the practical details of the work, in consequence of which there have been delays and mistakes.

"The Year Book appeared later than usual which is not to be wondered at since in this form it was a new venture and had to be printed when there was no Secretary for Publications. It was edited by Mrs. Wood for the Foreign part and Miss Quinlan for the Home part, and they also attended to the printing. There was an edition of 30,000. The total bill was for $2495.97: this included charges for maps, authors' changes, etc. Each Board paid its own

half of the cost of printing and the cost of its own maps, and changes, and took half of the edition. The printer still has it set up, so if a new edition is desired it should be ordered at once. The cost of 5000 would be at the rate of about 12½ cents each. Mrs. Wood has sold practically all her half to the Foreign Boards. Plans for the delivery of the Year Book to the various Boards were arranged so as to put those on the Pacific Coast to as little disadvantage as possible.

"Westminster Guild Bulletin. Estimates were secured from various printers and the contract for the three issues for this winter was given to J. M. Armstrong of Philadelphia at about $140 for an edition of 4000. The former edition was 5000, but as the orders from the Boards amounted to only 3550 the difference seemed too great a margin. In the past the Board of the Northwest has paid the cost of the extra numbers and used them quite freely for propaganda, but this did not seem wise for two reasons: 1. The Home Board benefited equally with the Foreign Board and so should theoretically bear half the expense; 2. Having no treasury your Secretary did not wish to run up a larger bill than was necessary. The Bulletin comes out in a blue cover with a picture and in a less expensive paper which weighs less than the kind formerly used. The changes were made for economy and to meet the request that the Bulletin be illustrated and that it have the same kind of cover as all other W. G. publications. A letter has been sent to General Council members explaining all this at length and asking for criticism.

"Enrolment cards (mission study); Registration blanks; Pledge cards; Report blanks. These have all been reprinted, an edition of 3000 of each being ordered for the sake of economy. It was thought best to have but 1500 enrolment cards.

"At the time of the meeting of General Council in June, 1917, the Occidental Board had about completed the revision of 'The Spirit of Westminster Guild' and proceeded with the printing of it, this being the last joint W. G. publication to appear before the new rule went into effect giving to the Secretary for Publications the duty of printing all such publications.

"Both Home and Foreign Boards expressed the desire that 'Further Words' be revised and printed at once. Accordingly I wrote to the Chairman of the W. G. Committee of the Home Board on December 26, 1917, asking her to request her Board to undertake this, but have not heard whether the request has been granted.

"Handbook. Mrs. Coy, to whom with a Committee, this task was committed, now has it ready for printing.

"Extension Department Leaflet. June meeting of Council voted that such a leaflet should be the first duty of the Secretary for

Publications, and since there was none the Chairman took up the matter and asked Miss Quinlan to begin its preparation: she has made a rough draft and has consulted different people but I have not seen the completed manuscript.

"Finances. Your Secretary has tried to follow the votes of the Home Board and of Executive Committee for Central Committee taken the latter part of November, so far as they agreed with each other, both as to the publications and the way of financing them. The Home Board and Philadelphia Foreign Board shared the expense of all the Westminster Guild printing, each advancing $87.60. If the editions were exactly the size of the orders from the Boards the whole amount would be refunded as soon as the bills to the different Boards were paid. But since there are 450 extra copies of the Bulletin, and several thousand each of the organization literature, these Boards will be without immediate repayment. The following is a possible solution of the present difficulty. Let the remaining numbers of the bulletin be pro-rated among the Boards each of which will then have a few extra copies for sale and advertisement: let the same course be pursued about the organization literature, each Board thus receiving the benefit of the reduced rates from ordering in quantity from the printer, and at the same time solving the question of storing the surplus stock. In future the edition might be the sum total of the orders from the Boards and thus there would be no surplus. Any of the larger Boards would probably be willing to advance the money to pay the printer promptly."

Secretary for Westminster Guild

The report of the Secretary for Westminster Guild, Miss Ogg, was read, approved and ordered placed upon the Minutes. It follows:

"Your Secretary for Westminster Guild has to offer as her first report an account of pioneer days in the readjustment of Guild work under General Council, while the local work has gone on uninterrupted, we trust.

"The first items of business during the summer months were the sending to Boards the summaries of the newly appointed missionaries, Miss Theodora Culver and Miss Marjorie Hanson, securing approval of same, and the printing of the annual statistical report.

"For the September Bulletin the Secretary is indebted to Miss Rumsey of the Board of the Northwest, its former editor, who not only published the magazine, since there was at that time no Secretary for Publications, but who did much of the editorial work as well. The December Bulletin was edited and published according to the rules of General Council.

"Quarterly financial reports have been received from the Boards and a semi-annual report sent to all Boards.

"Owing to the resignation of Miss Myrtle Ducret of Allahabad, who was married, a new missionary had to be found for adoption by

the Guild. The Board of the Southwest, under which Miss Ducret served, was able to present another candidate for India, Miss Lena A. Boyd, who has been in service at Saharanpur over five years. All Boards voted their approval of the acceptance of Miss Boyd, who will now be supported by the Westminster Guild. An effort has been made through the Board Secretaries to discover how fully the recommendation of the Chicago Conference, that Westminster Guild Presbyterial Secretaries be joint, has gone into effect. This canvass was made with view of securing more uniform reports from Home and Foreign Boards.

"Printing of some organization literature became imperative during the interim of meetings of General Council and special appeal was made to the Chairman of such. How that matter was carried out, each interest involved knows.

"The question of study books for 1918-19 has been started in motion and to-day 's meeting will bring further developments along that line.

"Your Secretary is deeply grateful to the Chairman of General Council and to the Secretary for Publications for counsel and cooperation, to the Board Westminster Guild Secretaries and to the Boards themselves for such ready response at all times.

Student Committee

The Student Committee, through Mrs. Twitchell, Chairman, reported the successful Conference of Board Student Secretaries held in New York in November and the return of Miss Laughlin, full of zeal and plans, from the Student Volunteer Conference, at Northfield and the Missionary Conference at Garden City. Mrs. Twitchell asked that General Council heard Miss Laughlin and it was voted to hear her in the morning.

Over Sea and Land Committee

Miss Foster, Chairman of Over Sea and Land Committee, gave no formal report but told of a falling off of about 2000 in the magazine's subscription list.

Reports of Special Committees

Handbook. Mrs. Coy, Chairman, presented the following report, which on motion was approved and ordered placed on the Minutes.

"As reported at the annual meeting of General Council held at Monomonock Inn, Caldwell, N. J., June 19-20, 1917, the Committee appointed to prepare and print a joint handbook hoped to have a manuscript ready to present to the Boards within a few weeks from that date. For various reasons some delay proved to be necessary.

"On November 2d the manuscript as prepared by the Committee was sent to the Secretary of General Council for distribution to the several Boards.

"On December 28th the replies from the Boards were received by the Chairman of the Committee. The Committee met in New York on January 15th and 16th, carefully considered all suggestions offered and endeavored as far as possible to incorporate in a revised manuscript the suggestions received. A representative of one of the Boards stated to the Committee that if the rules of order appended to the manuscript were included her Board would not accept the manuscript.

"The Committee decided that as this Board had made such a positive statement in the matter, the other Boards would be willing to put aside preference and opinion rather than delay longer the printing of this much needed manuscript. The Committee, therefore, recommends that the rules of order be omitted. The Committee presents to you to-day the revised manuscript and asks for further instruction."

It was recommended by Mrs. Coy, seconded by Miss Davison, that the Chairman of the Committee be relieved of further work on the manuscript and that the printing and necessary arrangements be left to the other two members of the Committee, Mrs. Waid and Mrs. W. E. Waters.

Mrs. Waid moved a substitute motion that the Handbook follow the usual method and be given to the Secretary for Publications who in consultation with Mrs. Waters and Mrs. Waid would complete the publication of the Handbook. This substitute motion was carried.

Missionary Education Leaflet, "Suggestions and Reminders" - Mrs. W.E. Waters, Chairman, presented the following report which was approved and ordered placed upon the Minutes:

"At the meeting of General Council, September, 1916, a Committee consisting of Mrs. Waters, Mrs. Goss and Miss Quinlan was appointed to prepare short 'Mission Study Definitions' of study class, program meeting, lecture course, etc.

"At the meeting of January, 1917, the report of the Committee was adopted by General Council and the Committee was continued and asked to prepare a short standard for Missionary Education.

"At the meeting of General Council in June, 1917, the short definitions with two slight changes by the Home Board were accepted. At the same time, the Committee reported that it had found it impossible to prepare a short standard which would be flexible enough to meet Missionary Education methods and presented, instead, a series of Missionary Education Suggestions and Reminders to be printed on a slip or card for distribution, or for sending with letters. The preparation of the material for this leaflet was left to the Committee with power. Later, the Chairman of the Committee was asked to take charge of the printing and distribution of this leaflet. In accordance with the action of the Woman's Boards of Foreign Missions, the manuscript of the leaflet was sent to each of the Boards represented in General Council with

request for order for the leaflet. Orders were received from each of the Boards as follows: Woman's Board of Home Missions 10,000; Philadelphia Board 1000; Chicago 2000; New York 1000; Southwest 250; Occidental 500; North Pacific 500. To this was added an order of 250 copies from the Missionary Educational Secretary of the Assembly's Board of Foreign Missions, making a total of 15,500 copies, bill for the same being $87.52.

"The New York Board assumed the financial responsibility for the leaflet understanding that each Board on receipt of its order would pay its share of the whole amount.

"The leaflets were sent from the office of the printer to each of the Boards, except in the case of those for the Woman's Board of Home Missions which were sent to the office of the New York Board and transferred, without examination of any kind, save the reading of the address, to the Woman's Board of Home Missions.

"The leaflet has been favorably received by the Secretaries for Missionary Education and by their Boards."

Extension Department Leaflet - Miss Quinlan, Chairman, recommended that the definition of the Extension Department, viz: "An Extension Department is a branch of any auxiliary society to which those women may belong who for various reasons cannot attend the regular meetings of the society," be changed, that the words local society be substituted for auxiliary and do for can. The recommendation was not sustained by General Council.

Miss Davison and Mrs. Louderbough moved an amendment that the word woman's be inserted before the word auxiliary in the definition. The amendment was carried, Mrs. Harris voting against the use of the word woman's rather than women's, and wishing her vote so recorded.

After further discussion upon the Extension Department, Mrs. Harris moved a committee be appointed to bring in to General Council a suitable name and definition of membership for the Extension Department. Motion carried. The Chairman appointed the following committee, to meet during the luncheon hour and report to General Council in the afternoon: Mrs. Harris, Chairman, Miss Quinlan, Mrs. Krueger, Miss Allis and Mrs. Lee.

General Council on motion adjourned for luncheon to reassemble at 1:30 P.M.

Afternoon Session

General Council convened at 1:45 P. M.

Present: besides those in the morning, Miss Hyatt and Mrs. Webb.

Chart for Handbook

Mrs. Waters reported that Mrs. Anderson of the New York Foreign Board had made a chart for the Handbook showing all the organizations existing among the Woman's Boards and their proper relations to one another. On motion it was decided that the chart be accepted, considered a part of the Handbook and be so treated.

Extension Department

Mrs. Harris gave the following report for the special committee on the Extension Department:

"1. The name of the department shall be 'The Department for Associate Members'.

"2. The one in charge of this department shall be called 'The Secretary for Associate Members', and of Synodical, Presbyterial and Auxiliary Societies, 'The Secretary for Associate Members'.

"3. Any woman of the congregation or of the community not actively connected with the woman's auxiliary society, who cannot attend the regular meetings of the society, but will read the literature provided for her, may become an Associate Member of the society."

On motion of Miss Hyatt and Mrs. Schell, General Council approved the report and recommended it to the Boards for adoption.

Blanks

The Chairman suggested that the report of the Committee on Blanks, Miss Quinlan, Chairman, be heard and discussed under items of new business.

Correlation of Rules

Mrs. Waters, Chairman of the Committee on Correlation of Rules presented the following report together with a new correlation. On motion of Mrs. Harris and Miss Hyatt, the report and correlation were approved and the correlation recommended to the Boards for adoption. Mrs. Bennett asked that all copies of the former correlation be destroyed so as to avoid confusion later on. (Correlation attached to these Minutes.)

"At the meeting of General Council, June, 1917, a committee consisting of Mrs. W. E. Waters and Mrs. James A. Webb, was appointed to correlate the rules governing Secretaries and Standing Committees of General Council.

"The Minutes of the meeting of General Council were late in preparation and in distribution. The Chairman of the Committee therefore attempted the correlation from the Minutes of previous meetings of Council, from the Recommendations from the Chicago Conference, and from her own notes of the meetings in June. On the return of Mrs. Webb from Silver Bay, the correlated rules were submitted to her for consideration and with her approval were sent to the Secretary to be appended to the Standing Rules of General Council, which with the Minutes of the meeting were sent to the Boards and approved.

"The Chairman of the Committee, however, on comparing the correlated rules with the Minutes which she had not previously seen, feels that they are not adequate and offers a recently prepared correlation of these rules which she hopes General Council will accept as a substitute for those first prepared."

Unfinished Business

Financing and Distributing Joint Publications

In a brief statement Mrs. Bennett suggested to General Council some of the many matters involved in this question of financing and distributing of joint publications. Mrs. Harris moved, seconded by Mrs. Louderbough, that the whole matter be referred to a committee who will report to General Council at its June meeting. Motion carried.

Imprint on joint publications

Mrs. Waid moved that all joint publications of General Council unless otherwise definitely specified, bear the imprint in the form and arrangement of the following -

GENERAL COUNCIL
of the
WOMAN'S BOARDS OF MISSIONS
of the
PRESBYTERIAN CHURCH IN THE U. S. A.

(including the names of the Woman's Boards placed in the form as follows)

Woman's Boards of Foreign Missions

The Woman's Foreign Missionary Society of the Presbyterian Church
501 Witherspoon Building, Philadelphia, Pa.

Woman's Presbyterian Board of Missions of the Northwest
Room 48, 17 N. State Street, Chicago, Ill.

Woman's Board of Foreign Missions of the Presbyterian Church
Room 818, 156 Fifth Avenue, New York City

Woman's Presbyterian Board of Foreign Missions of the Southwest
Room 707, 816 Olive Street, St. Louis, Mo.

Woman's Occidental Board of Foreign Missions
920 Sacramento Street, San Francisco, Cal.

Woman's North Pacific Presbyterian Board of Foreign Missions
454 Alder Street, Portland, Oregon

Woman's Board of Home Missions

156 Fifth Avenue, New York City

Imprint for Westminster Guild publications

It was moved by Miss Allis, seconded by Mrs. Webb, that General Council recommend to the Boards to recognize three imprints -

(a) For stationery, report blanks, enrolment cards - "Westminster Guild of the Woman's Boards of Missions of the Presbyterian Church in the U.S.A."
(Note: when necessary, Board addresses shall be given)

(b) All Westminster Guild publications shall bear the imprint of General Council with the provision that the name, Westminster Guild, appear on the cover or in some conspicuous place of the publication.

(c) When joint publications represent either Home or Foreign interests separately, the name and address of the interest represented will be used, with the imprint of General Council.

Westminster Guild Recommendations

1. That steps be taken to formulate some plan for a basis of reporting which will make impossible in the future such discrepancies between Home and Foreign figures as appear in this year's report.

On motion referred to Committee on Blanks.

2. That the sum of Foreign gifts be printed in the annual report.

On motion approved.

3. That the slip, "Suggestions for the Guidance of W. G. Treasurers", be printed as a national publication.

Approved on motion of Mrs. Waid and Mrs. Louderbough.

4. That the "Further Words" be revised and reprinted.

No action as the leaflet is now in process of revision.

5. That the slip "Lest We Forget" be reprinted.

Voted to discontinue for the present.

6. That General Council call attention of all Boards to section of Young People's Work, paragraph 5, from Recommendations from the Chicago Conference, to the effect that the name of no Secretary appear on Westminster Guild stationery.

The Secretary was instructed to call the attention of all Boards to this action.

7. That the Bulletin be advertised and handled by Secretaries for Literature.

Approved with the amendment "As well as by the Secretaries for Westminster Guild."

8. That pictures furnished by missionaries be placed in the Bulletin. If this be done, the question arises as to how it shall be financed.

Referred, on motion, to special Committee on Financing and Distributing Joint Publications.

9. That General Council make some plan for the financing of the Bulletin.

On motion referred to special Committee on Financing and Distributing Joint Publications.

10. How shall the expense of organization literature be divided between the Woman's Board of Home Missions and the six Woman's Boards of Foreign Missions as provided in the Recommendations from the Chicago Conference, section on Y.P. Work, Paragraph 5.

On motion of Mrs. Harris and Miss Allis, the matter was referred to Westminster Guild Secretary of General Council to consult with the proper persons and bring further recommendations to the June meeting of General Council.

11. What is the plan for the per cent. of increase in Westminster Guild ? Is it to follow that assigned to all woman's organizations ?

Recommended that Westminster Guilds follow the per cent. of increase assigned to all woman's organizations.

12. That some ruling be made for the printing of authorized organization literature without special request to General Council, and for the financing of same.

Recommended that the Secretary for Westminster Guild and Secretary for Publications be empowered to order the standard organization literature such as stationery, blanks and cards without referring the matter to General Council.

13. That all Boards purchase Westminster Guild pins at once, if same are ordered through General Council.

Recommended that as soon as orders permit, the Westminster Guild Secretary of General Council is empowered to order pins for the Westminster Guild at 25 cents each.

14. That the Westminster Guild Secretary with the Secretary for Publications be authorized to print sketches and pictures of the new Westminster Guild missionaries.

It was recommended by Miss Allis that the Secretary for Westminster Guild and the Secretary for Publications be empowered to arrange for the bringing up to date and printing as soon as necessary the Auto-biographical Sketches of the W. G. Missionaries and the Home Mission Stations leaflet. Recommendation was on motion adopted.

15. That some plan for the financing of helps for the new study books be authorized.

Referred to special Committee on Financing and Distributing Joint Publications.

Additional Recommendation from Westminster Guild

Recommend that the Secretary for Westminster Guild, with the Secretary for Publications, be empowered to secure authors for and publish helps on the study books used by Chapters and Circles in both Home and Foreign Missions for the year 1918-19.

General Council recommended that the Westminster Guild Secretary in consultation with the Westminster Guild Committee of the Woman's Home Board select the Home Mission study books and helps, and with Westminster Guild sub-committee of Executive Committee of Central Committee to select the Foreign Mission study books and helps.

(Mrs. Bennett was obliged to leave General Council at 4:30. On motion of Miss Davison and Mrs. Harris, Mrs. Waid was elected temporary Chairman.)

Recommendation of Woman's Board of Home Missions

That the Woman's Board of Home Missions recommend to General Council that each Board sending to the Nominating Committee of General Council the names of candidates for any position, previously secure from such candidates their consent to serve if elected to such position.

On motion of General Council the recommendation was approved,

General Council recommended that the Secretary for Westminster Guild be authorized to print "Hints for 1918-1919".

On motion the question of financing leaflets that present only one interest was referred to the special Committee on Financing and Distributing Joint Publications.

The question of printing and financing a set of programs on Home Mission stations and Foreign Mission missbnaries was on motion referred to the special Committee on Financing and Distributing Joint Publications.

The preparation of stereopticon lectures on Home and Foreign Westminster Guild objects was on motion referred to the Westminster Guild Secretary.

General Council adjourned

January 22, 1918 - Morning Session

General Council met Tuesday, January 22, 1918, 9:30 A.M., in the Committee Room of the New York Woman's Board of Foreign Missions, 156 Fifth avenue, New York.

Present:

Home Board

Mrs. Bennett, Chairman
Mrs. Waid
Miss Quinlan
Mrs. Louderbough
Mrs. Webb
Miss Hyatt
Alternates
Miss White
Mrs. Krenger
Mrs. McAfee

Foreign Boards
Executive Committee of C.C.

Mrs. Waters
Miss Davison
Mrs. Schell
Miss Allis
Mrs. Coy, in place of Mrs. Harris
Mrs. Lee, Secretary

Miss Walker, for Chairman of Student Committee
Miss Ogg, Secretary for Westminster Guild
Miss Hodge, Secretary for Publications

Prayer was offered by Miss Allis

The Minutes of the sessions of the previous day were read, corrected, and on motion, adopted.

Mrs. Loudernough reported that she had examined the Financial statement of the Secretary and found it correct.

Committee on Financing and Distributing Joint Publications

The Chairman appointed the following the Committee on Financing and Distributing Jount Publications: Mrs. W. B. Waters, Chairman, and Mrs. Lee, for the Foreign Boards; Miss Quinlan and Miss Hyatt, for the Home Board.

Student Work - Miss Laughlin

Miss Laughlin was then presented to General Council and spoke of the Student Volunteer Conference at Northfield and the Garden City Missionary Conference. The Student Volunteer Conference adopted a great Program for the year as follows:

1. To enlist 200,000 students in study and discussion of Christian principles based on:
   (a) Life and teaching of Christ
   (b) Present world situation in relation to the Kingdom of God
   (c) Need for application of these principles in the inter-racial and social life of North America

Student Volunteer Program, cont.

2. To call students to live these principles at whatever cost, on campus, in the nation, in the world.
3. To enlist sufficient number of qualified men and women for the Foreign Mission program of the Church
4. To secure at least $500,000 during academic year 1918-19 for the Foreign Mission program for the Church, and secure such funds as may be necessary to meet the need arising from the war situation in 1918.

After some discussion as to the possibility of General Council partaking in the Student Volunteer Campaign this year, Mrs. Webb presented the following recommendation:

That it is the sense of General Council that in any such all-inclusive program for the students of our country as that outlined at the Student Volunteer Conference at Northfield, that the program include the interests of Home as well as Foreign Missions, in order that the program may be one truly world-inclusive.

After further discussion the question was on motion laid on the table until afternoon.

It was voted that Mrs. Raymond from the Occidental Board should be asked to sit with General Council as an alternate from Executive Committee of Central Committee.

Student Committee recommendations

1. That the Secretary of the Committee on Student Work communicate with the Secretary of General Council in regard to section 6, under the Duties of Board Student Secretaries as spread upon the Minutes of General Council, June, 1917, - it being the understanding of this Committee that its Board Student Secretaries should present a quarterly instead of an annual report to the Committee on Student Work.

This change has been made in the new correlation of rules.

2. (a) That it be understood that it is the duty of the Board Student Secretary, in consultation with the Committee on Student Work of General Council, to provide a substitute in case she cannot go in person to summer conference. (Amendment to Article III of Rules for Board Student Secretaries, which shall then read as follows: "She shall obtain full information regarding Student Conferences and if possible attend such as come within her territory. If she is unable to go she shall select a substitute in consultation with the Committee on Student Work of General Council.")

(b) That in order to widen the avenue of approach, the word "college" be omitted in paragraph 3-b under the "Duties of Student Committee", Minutes of General Council, June, 1917.

(c) That we again refer to General Council the question of gifts from alumnae, recommending that such gifts be received for the special college objects, until such alumnae are definitely identified with organized missionary interests of their Church.

2. (a) Amended to read:

"She shall obtain full information regarding Student Conferences and if possible attend such as come within her territory. In case she cannot go in person, it shall be the duty of her Board, in consultation with the Committee on Student Work of General Council, to provide a substitute."

The recommendation with amendment was approved by General Council and recommended to the Boards for action.

(b) Amendment: "our" before avenue, changed to "the".

The recommendation to omit the word "college", with the amendment to change "our" to "the" was approved and recommended to the Boards.

(c) General Council voted to recommend to the Boards that no change be made in our ruling concerning alumnae gifts, it being understood that Student Committee while carrying on no propaganda may receive gifts from alumnae for the special objects assigned to the undergraduate college girls for support.

General Council adjourned

for luncheon

Afternoon Session

General Council convened at 2 P. M.

Prayer was offered by Mrs. Lee.

Student Work

A request from the Student Committee that General Council appoint a Committee to assist in emergencies was answered by a motion that General Council adhere to its ruling concerning ad interim business.

Mrs. Webb's motion of the morning session was taken from the table. After brief discussion the motion was lost.

Miss Walker stated that a leaflet was being prepared by Miss Laughlin and Mrs. Fleming, member of Student Committee, presenting the Home and Foreign missionary objects assigned to students for support. Student Committee asked that General Council approve placing on this leaflet a single name, or at most two names, to whom all contributions of college students may be sent, said contributions to be equally divided between the Home and Foreign objects. After discussion it was moved and seconded that the names and addresses of all seven Boards be printed on Student Committee leaflets. Motion carried.

A motion was also carried that the Field Student Secretaries send annually or semi-annually to the college girls a statement that any gifts for Home and Foreign Missions should be sent to the Treasurer of the Woman's Board of Home Missions and the Treasurer of the Woman's Board of Foreign Missions in whose territory their institution is located.

Budget for Student Committee

The Budget for Student Committee for the year 1918-19 was approved by General Council and recommended to the Boards. It follows:

Salaries		$2700.00
Rent		183.34
Travel		1100.00
Administrative		
Postage	$125.00	
Typewriting & stenography	175.00	
Telephone and telegraph	50.00	
Stationery and printing	30.00	
Sundries	25.00	405.00
Margin		11.66
		$4400.00

The Committee asks that a sum not to exceed $200 be approved by General Council for printing leaflets and such other literature

as Student Work may demand,- this money not to be included in the regular quarterly payments, but subject to requisition on request in writing from the Committee on Student Work countersigned by the Secretary for Publications of General Council.

The request was on motion approved by General Council and recommended to the Boards.

Young People's Program

Presbyterian Young People's Society Program

A 100 Point Standard Covering Church Year 1918-1919, 1919-1920

		Points
I.	PROGRAM	
	A. Adoption of this "Presbyterian Young People's Society Program" as yearly goal	5
	B. Adoption of an individual program formulated by each Committee as yearly goal	5
II.	MEMBERSHIP	
	A. Ten per cent net gain in active membership	5
	B. Ten per cent net gain in associate membership	5
III.	MEETINGS	
	A. Regular weekly meetings averaging in attendance 60% of membership	4
	B. Regular committee meetings, and regular business meetings with officers and chairmen reporting in writing	3
	C. Personal Work and Christian service as a life work each presented at least twice a year in Society meetings	3
IV.	CHURCH	
	A. Attendance upon the church services and prayer meeting, averaging throughout the year 50% of membership	5
	B. Young people brought into the church equivalent to 10% of society membership	5
V.	PERSONAL DEVOTIONS	
	A. The claims of regular individual Bible Study, meditation and prayer each day presented at least twice a year	5
	B. At least ten per cent of the Society members Comrades of the Quiet Hour	5
VI.	DENOMINATION	
	A. At least four especially prepared meetings or one study on some phase of Presbyterianism	4
	B. A society delegation in attendance upon a summer or winter conference or a Presbyterial or Synodical gathering for young people	4
	C. "Young People's Day" observed by a special young people's service	2

Young People's Program, Cont.

	Points
VII. EDUCATION	
A. Ten per cent of active members enrolled in the Presbyterian Young People's Leadership course	4
B. Two or more Study Classes in the Society each year; at least one a Mission Study Class	4
C. Ten minutes or more of each regular meeting devoted to Religious Education	2
D. (Alternative) Ten minutes or more of each regular meeting devoted to information of a religious or denominational character	2
VIII. MISSIONS	
A. Ten or more meetings a year of missionary interest	5
B. Acceptance of denominational apportionment for Foreign Missions, Home Missions, and Missions for Freedmen, and pledges paid in full by March 10	5
IX. GIVING	
A. Stewardship, Jesus' standard of giving, presented at least twice a year	2
B. At least ten per cent of the active members tithers or stewards	2
C. Adoption of a financial budget for society expenses and for benevolences	3
D. Pledge made to Young People's Work and paid by the end of February	3
IX. GIVING (Alternative)	
A. Stewardship, Jesus' standard of giving, presented at least twice a year, and a minimum of ten per cent of active members tithers or stewards	4
B. Adoption of a financial budget for society expenses and for benevolences	3
C. Pledge made to Young People's Work and paid by the end of February	3
X. SERVICE	
A. Some definite service rendered the local church by the Society alone or in cooperation with other organizations	4
B. Some ministry of helpfulness rendered to needy in community or assistance given in conducting of religious services in public institutions	3
C. Maintain a Junior Committee which shall organize and conduct a Junior Society or render such help to existing society as may be practicable	3

Miss Hodge reported that she and Mrs. Bennett had conferred with Rev. Wm. Ralph Hall, Superintendent of the Young People's Department of the Board of Publication and Sabbath School Work, in

reference to his proposed standard or program for Young People's Societies. It was shown that Mr. Hall's program covered practically all the points in the standard for Young People's Societies recently adopted by General Council. After further discussion, General Council adopted the following recommendations:

1. General Council recommends the approval of such a program for C.E. and Young People's organizations.

2. General Council recommends that the imprint on such a program shall be something on this order, "Young People's Department of the Board of Publication and Sabbath School Work, in cooperation with the Woman's Boards of Missions of the Presbyterian Church, in the U.S.A."

3. General Council recommended that those societies attaining Mr. Hall's program shall be recognized as having automatically attained the standards of General Council.

Year Book of Prayer for 1919-20

The following recommendations to General Council from the Woman's Board of Home Missions were on motion referred to the Secretary for Publications for consideration.

1. That the Book shall be prepared with the thought of unity; namely, that it is one publication, not a combination of two separate manuscripts.

2. That the character of the items of information concerning missions and missionaries, also the Scriptural theme in the Year Book, shall be varied from year to year.

3. That the colors of the cover shall be changed each year.

4. That one person shall have all business dealings with the printer.
5. That provision be made for its distribution, left-over stock, etc.
6. That a definite date be fixed for sending copy to the printer, and that a contract be made with him as to a date for the delivery ofnthe completed Year Book.

Over Sea and Land

A statement was made from Joint Committee on Over Sea and Land that the Committee feared it would be necessary either to increase the price of the magazine or secure increased appropriation from the Boards. General Council voted that the seven Woman's Boards be asked to increase their apportionments to Over Sea and Land, if it became necessary, in order to continue the magazine.

Committee on Revision of Blanks

Miss Quinlan, Chairman of the Committee on Revision of Blanks, reported progress. She presented recommendations from Mrs. L.F. Laverty of the Woman's Synodical Society of Foreign Missions of the Presbyterian Church of California, on simplifying report blanks. The letter and recommendation of Mrs. Laverty were by General Council referred to the Committee on Blanks for due consideration.

Secretary for Publications

Miss Hodge presented her resignation as Secretary for Publications, stating that as Executive Secretary of the six Woman's Foreign Boards, she is not a member of any Board and is therefore not eligible for the office. The resignation was regretfully accepted and in a rising vote the members of General Council expressed their appreciation and gratitude to Miss Hodge for her splendid service in General Council.

The vacancy will be filled by the Nominating Committee. Until a successor for Miss Hodge is found, Mrs. Bennett asked Miss Allis to act as ad interim Secretary for Publications.

Student Volunteer Program

The question of General Council's relation to the new Program of the Student Volunteer Movement was again presented. As the hour was approaching for adjournment, and little time would be given to discussion of the subject, it was moved and carried that when we adjourn we adjourn to meet in the same room, 929, 156 Fifth avenue, at 10:30, Wednesday morning, February 6, to consider Student Committee, and any other business that may come before General Council. The Chairman was instructed to send notices of the adjourned meeting to all delegates, Chairman of Committees and Secretaries.

On motion General Council adjourned to meet Wednesday morning February 6, at 10:30 o'clock.

Elizabeth Park Lee,
Secretary.

ADJOURNED MEETING OF GENERAL COUNCIL

February 6, 1918

The adjourned meeting of General Council was called to order by the Chairman at 10:30 o'clock. Those present at roll call were

From Home Board

Mrs. Bennett
Miss Hyatt
Mrs. Louderbough
Mrs. Waid
Miss Quinlan
Miss White, alternate for Mrs. Webb

From Foreign Boards

Miss Davison
Mrs. Waters
Mrs. Schell

Mrs. Twitchell, Chairman of Student Committee
Miss Foster, " " Over Sea and Land Committee
Miss Ogg, Secretary for Westminster Guild

Prayer was offered by Miss White

During the interim since the meeting of January 22d, the Student Committee had requested that all the members of that Committee be allowed to sit with General Council while its relations to Student Volunteer Movement were being discussed. Mrs. Bennett sent the request to all members of General Council and asked for their votes by return mail. The written votes favored the presence of the members of Student Committee. Besides the Chairman, the following members were present: Miss Hoff, Miss Walker, Miss Purves (of Princeton), Miss Hallock, Mrs. Fleming, and our Field Secretary, Miss Laughlin.

No business could be transacted as there was no quorum. Mrs. Schell acted as Secretary pro tem. At 12:30 Mrs. Harris and Mrs. Lee arrived from Philadelphia having been delayed two hours by trains.

The Minutes of the meeting January 22, were read, corrected and approved.

It was moved and seconded that the General Secretary of the Woman's Board of Home Missions and the Executive Secretary of Central Committee be allowed to sit with General Council and have the privilege of the floor but without vote. The motion was unanimously carried.

Per cent of Increase for 1918-19

Mrs. Bennett made a statement concerning a ruling of the June meeting of General Council to the effect that in 1818-19 all Boards should ask for a ten per cent increase in gifts from their constituents. The war has made such an action entirely inadequate to meet the needs of the year.

Miss Hyatt moved, seconded by Mrs. Harris, that owing to the unusual world conditions of to-day and believing that the work of the Woman's Boards of Home and Foreign Missions would be hampered during the year 1918-19 if limited to a ten per cent increase, that General Council recommend its action of June 1917, that a ten per cent increase be asked for the year 1918-19, be rescinded, thus leaving the Boards free to ask such increase in gifts as the situation may demand. Motion was carried and the Chairman instructed the Secretary to send this recommendation to the western Boards by wire and ask them to wire their reply.

The Secretary was also instructed to include in General Council Minutes hereafter the expenses of the meetings of General Council.

General Council then adjourned till 2 P. M.

Student Committee

The work of the Student Committee was presented for discussion upon General Council's reassembling at 2 o'clock. All were present as in the morning.

The great Program of the Student Volunteer Movement seems to open up such an opportunity for work by our Student Committee through the Student Field Secretaries that the Committee felt the need of advice and counsel from General Council and if possible more help from the Boards. The following recommendation was presented by Mrs. Waid, seconded by Miss Davison - "That General Council recognize with deep gratitude the rising spiritual tide among all students in our land and urges an even wider program of service through the Field Secretaries and Student Committee of General Council during the coming year." Providing for such enlargement of work, General Council recommends to the Boards for favorable consideration the granting of an additional budget not to exceed $1600. The recommendation was approved by General Council.

Over Sea and Land Committee

Miss Foster presented the following comparative budget for Over Sea and Land, and stated that with a falling off of subscriptions to the number of 2658, representing about $600, it would be necessary to have increased appropriations from the Boards if the magazine is to continue.

Budget for Over Sea and Land

	1917-18	1918-19
Manufacturing and Circulating	4063.61	4400.00
Office expenses, supplies & stationery	190.00	215.00
Postage Office & Editor	27.80	45.00
Wrappers	153.98	168.00
Advertising	55.69	150.00
Salary a/c	2300.00	2360.00
	7191.08	7338.00

The following recommendation was on motion of Mrs. Schell and Mrs. Waters approved by General Council - "The Committee for Over Sea and Land recommends that the appropriation from the Woman's Boards be increased from $1000 to $1500 a year, that being the minimum appropriation necessary for the conduct of the magazine."

Year Books

The question of sale of Year Books between Boards was discussed and a motion carried that Year Books be sold between Boards for this year on a basis of the printer's price plus cost of transportation.

As there was no further business General Council adjourned.

Elizabeth Park Lee,
Secretary

(The Minutes of the Adjourned Meeting have been submitted to the Chairman and by her approved.

E. P. Lee

General Council
OF THE
Woman's Boards of Missions
OF THE
Presbyterian Church in the U. S. A.

501 Witherspoon Building,
Philadelphia, Pa.
April 4, 1918.

To the Members of General Council.

Dear Friends:

It has seemed difficult to secure final actions upon the General Council Recommendations of January 21, 22, and February 6, 1918, by all the Boards, principally no doubt because the meetings of our Boards have been so very crowded with business. However I think I can now give you a complete summary of all Board actions.

1. The Woman's Board of Home Missions -

On February 26th approved all recommendations of General Council with the following exceptions:

(a) "W. G. Recommendation - that Westminster Guild follow the per cent. of increase assigned to all Woman's organizations.
"Voted that this action be laid on the table until the meeting of General Council in June.
"In view of the fact that no uniform per cent. of increase is to be asked by the Woman's Boards,
"Voted that a ten per cent. increase be asked by all the Boards from the Westminster Guild."

(b) "Over Sea and Land - That the appropriation from the Woman's Boards be increased from $1000 to $1500 a year that being the minimum appropriation necessary for the conduct of the magazine.
"Voted that this recommendation be not approved."

Comment. The recommendation that a ten per cent. increase be asked from the W. G. has been sent to the six Foreign Boards and approved by some, but full returns have not yet been received.

The Over Sea and Land recommendation falls because half of the votes of General Council are against it.

2. Philadelphia

Approved all recommendations including that of the Woman's Board of Home Missions re W. G. increase.

3. Northwest

Approved all recommendations.

4. New York

Approved all recommendations. Requests its title on page 15 be corrected to read Women's Board of Foreign Missions, etc.

5. Southwest

Approved all Recommendations, but asked question re gifts from W. G. since the rule adopted for this year leaves the Guild with a per cent. of increase. The recommendation from the Woman's Home Board answers that question.

6. Occidental

Approved all recommendations.

7. North Pacific

Approved all recommendations.

The meetings of General Council cost $40.37 as follows:

To W.F.M.S. Mileage for Miss Allis, 180, Mrs. Harris (2 trips) 360, and Mrs. Lee (2 trips) 360 miles:

900 miles	$21.87
Miss Allis, over night, meals ..	5.25
Mrs. Harris & Mrs. Lee	3.25
Mrs. Bennett, Room at Martha Washington for meeting on "heatless Monday"	10.00
	$40.37

Onehalf, $20.18 has been paid by the Woman's Board of Home Missions, and the other half belongs to Central Committee and the six Woman's Foreign Boards.

As the Young People's Program presented by Rev. Wm. Ralph Hall, after conference with Mrs. Bennett and Miss Hodge, has been approved by General Council and the Women's Boards, Mr. Hall is very anxious to get it before the young people of the church at once. Steps are being taken that the Woman's Boards may do their part in sending these programs out to Presbyterials and other organizations.

Yours very sincerely,

(Mrs. John Harvey)

Elizabeth Park See

Secretary of General Council.

General Council
OF THE
Woman's Boards of Missions
OF THE
Presbyterian Church in the U. S. A.

501 Witherspoon Building,
Philadelphia, Pa.
May 9, 1918.

To the Members of General Council.

Dear Friends:

Enclosed herewith is the docket for the Annual Meeting of General Council May 31st and June 1st, at 156 Fifth avenue, New York City.

The General Council members from the Home Board are -

Mrs. F. S. Bennett	Mrs. H. C. Louderbough
Mrs. D. E. Waid	Mrs. James A. Webb, Jr.
Miss Florence E. Quinlan	Miss Annie Hyatt

Alternates

Mrs. J. E. McAfee	Mrs. Otis Ellis Hovey
Miss Mabel Gordon Parker	Miss Elinor Purves
Mrs. E. B. Cobb	Miss Olga E. Hoff

Will the Foreign Boards signify to me as soon as possible the members of General Council or their proxies, also their alternates ?

The docket is somewhat late owing to the delay in receiving recommendations, etc. If there are any other matters you wish discussed in General Council they may yet be sent, and if there is time I am sure General Council will gladly consider them.

Yours sincerely,

(Mrs. John Harvey) Elizabeth Park Lee

Secretary.

D O C K E T

Annual Meeting of General Council

May 31 and June 1, 1918

I. Roll Call

II. Minutes - January 21, 22 and February 6, 1918

III. Reports of officers

Chairman
Secretary
Secretary for Publications
Secretary for Westminster Guild

IV. Reports of Standing Committees.

Student
Over Sea and Land

V. Reports of Special Committees.

Hand-book
Financing and Distributing Joint Publications
Blanks
Department for Associate Members leaflet
Per cent. of Increase for 1919-20

VI. Unfinished Business.

Recommendation re per cent. of increase for W. G. - by vote of Woman's Home Board laid on table till June meeting (see letter of Secretary of General Council dated April 4, 1918).

VII. New Business.

1. Recommendation from Woman's Board of Home Missions - "That General Council make a definite ruling regarding the reporting of mission study classes and the sending of literature and enrolment cards which will be acceptable to all Boards."

2. Recommendation of Philadelphia Board that the per cent. of increase for regular work for 1919-20 be ten per cent.

3. Recommendations from Board of the Northwest:

a. Shall the Boards distribute and encourage the use of the new Young People's Program ?

Shall the Boards offer the Young People's Standard of Excellence to Christian Endeavor Societies ?

b. Are Associate members included in the membership of a Woman's Auxiliary Society ?

Standard of Excellence for Woman's Auxiliary Societies -

1, 2 & 6- Are Associate members included ?

7- Does this mean subscriptions to each of the magazines, Woman's Work and Home Mission Monthly, equal to at least one half the contributing membership ?

There has been a difference of opinion concerning this in our territory.

c. Recommend that General Council shall no longer hold two meetings a year, but meet annually.

d. Recommend that Westminster Guild enrolment card be printed as follows:

WESTMINSTER GUILD STUDY ENROLMENT CARD

Name of City or Town_____ Text-book_____
State_____
Church_____ Name of Chapter_____
Presbytery_____ Circle_____
Name of Leader_____ Date of starting course_____
Address_____ Frequency of meetings_____
Does Leader desire helps ?_____ Number of Members_____

Method of Study (mark with X method of study used)
a. Mission Study Class
b. Program Meeting

The Mission Study Class method calls for small groups of persons meeting weekly or bi-weekly, for six or more sessions of not less than one hour each, to study and discuss together under a leader the selected text-book. The method is that of a class in which all are expected to take part freely.

The Program Meeting, also based on the selected text-book, consists of talks or papers given by a small proportion of those present who have had their subjects assigned to them in advance.

(On the other side)

IMPORTANT

In order that the W. G. Secretary at Headquarters may know what each Chapter and Circle is doing and be able to furnish the necessary helps, you are asked to fill out and mail this card <u>at once</u>.

Addresses of
Westminster Guild Secretaries
For Home Missions
Miss M. Josephine Petrie
156 Fifth Avenue, New York City
For Foreign Missions
Miss Mary E. Allis
501 Witherspoon Bldg., Philadelphia
Miss Minnie M. Rumsey
Room 48, 17 N. State St., Chicago
Mrs. John B. Prest
Room 818, 156 Fifth Ave., New York City
Mrs. W. R. Short
Room 707, 816 Olive St., St. Louis, Mo.
Mrs. Arthur W. Johnson
920 Sacramento St., San Francisco, Cal.
Mrs. Fletcher Linn
454 Alder St., Portland, Oregon

4. Recommendations from Board of the Southwest:

a. Is it possible to have some adjustment concerning the sending of joint literature into the territories ?

b. Will General Council prepare a program for use in joint organizations (women's) ?

c. Are we to have uniform blanks ?

d. May we have a fixed date for sending blanks to the constituents ? May we have a rule probiting the sending of blanks before the stated time ?

5. Mrs. Darby's offer of house for Home and Foreign Missionaries.

Extract of letter from Mrs. Bennett to the Secretary-

"In a certain town, north of the Ohio River, (I am asked not to give names as yet) there is already a Home for Presbyterian ministers and missionaries. This Home is now controlled by the Board of Ministerial Relief which uses local committees for the details of administration. In the same town, but I believe at the other end of the town, the prospective donors have a house and some land and it is their thought that they would like to have this added to the original Home in order that missionaries and especially those that have worked under the Woman's Boards, might be more largely included. The property would be deeded to the Board of Ministerial Relief which body would accept all responsibilities for the details, the Home being, however, so endowed as to make financial aid from the Board unnecessary. I quote from a letter just received:

'The Board of Relief would control according to regulations prescribed by the General Assembly, precisely as it controls the Homes now managed by the church, using local committees for details. Of course, there could be special agreements or contracts with other Boards or with individuals as may seem to be best. The donors of the property and of the endowment would very likely want to designate some features in the management, particularly as to beneficiaries. For example, a retired or disabled missionary who had worked under commission of any of the Boards, Home or Foreign, would be entitled to residence in the Home, free of charge. But I am sure the Board of Relief will be asked to give special attention to missionaries on vacations or needing rest though still receiving part or full salary ..... None of the Boards need to give any thought to the financial responsibilities involved nor to any questions of managements ..... The letter.... was simply to get pointers as to the probable need of such a place, first in the light of actual experiences of the Boards, particularly the Woman's Boards, and second from their judgment of what such an institution might grow into as its benefits and comforts become known to the missionaries. ..... The plain question is: Is there need for such a place of rest, recuperation and up-building, also of permanent care to the end of one's days among the women missionaries, Home and Foreign ?'

"This, I understand, means that we are simply asked as Woman's Boards, the necessary question as to whether there has been in the past any need of such a Home as is proposed, the approximate number that might be expected to avail themselves of such a Home and whether the Woman's Boards would utilize this Home should it be planned for."

6. Copy of letter from Mr. J. M. Somerndike of the Board of Publication and S. S. Work, to Mrs. Bennett.

"On several occasions the suggestion has been made to me that the Sunday-School missionaries should be included in the missionary Prayer Calendar. Recently one of our prominent ministers raised the question with me as to whether such an arrangement could be made, and urged me to take up the matter with those who prepare the Prayer Book. Upon making inquiries I have learned that the matter is in your hands, and I am wondering whether it would be possible for this work to be recognized in the same manner in which the work of the Freedmen's Board is recognized, in the preparation of the

Prayer Calendar for the year 1919. I shall deeply appreciate it if you will advise me as to the possibility of doing this.

"It seems to our Board, in view of the fact that the churches, Sunday-schools and individuals are contributing so generously to this form of missionary work, having given $237,000 during the year just closed, the work ought to be recognized in the prayer Calendar, which covers all forms of missionary effort in which our denomination is engaged. Our Sabbath-school missionary work is distinctly missionary in its character; certainly just as truly missionary as the work of the Home Board, because it preceds the work of the Home missionary, as well as the Freedmen's Board missionaries. I am quite confident that the representatives of both the Freedmen's Board, and the Home Mission Board, who realize the missionary character of our work, and who appreciate its helpfulness in the work of their respective Boards, would gladly concur in this suggestion."

VIII. Annual Election -

Chairman of General Council.
Secretary of " " .
Eight members of Student Committee.
Six " " Over Sea and Land Committee.
Secretary for Publications
Secretary for Westminster Guild.

Nominating Committee.

MINUTES OF GENERAL COUNCIL

May 31 and June 1, 1918

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MINUTES OF GENERAL COUNCIL

May 31 and June 1, 1918

The third annual meeting of General Council of the Woman's Boards of Missions of the Presbyterian Church in the U.S.A. convened Friday, May 31st, at 10:30 A.M. in the Committee Room of the Woman's Board of Home Missions, 156 Fifth avenue, New York City, Mrs. Bennett, the Chairman, presiding. Prayer was offered by Miss Davison, President of the New York Women's Board of Foreign Missions, and Mrs. Pinney, President of the Occidental Board.

The roll-call showed the membership of General Council to be as follows:

From Home Board

Mrs. F. S. Bennett
Mrs. D. E. Waid
Miss Florence Quinlan
Mrs. H. C. Louderbough
Mrs. James A. Webb, Jr.
Miss Annie Hyatt

Alternates

Mrs. J. E. McAfee
Miss Mabel G. Parker
Miss Elinor Purves
Miss Olga Hoff

From Foreign Boards

Mrs. John Harvey Lee
Philadelphia
Mrs. Cleland McAfee
Northwest
Mrs. W. E. Waters
New York
Mrs. H. B. Pinney
Occidental

Alternates

Mrs. John McA. Harris
Philadelphia
Miss A. M. Davison
New York
Mrs. W. E. Waters held the votes of Southwest and N. Pacific

Officers

Miss Margaret E. Hodge, Executive Secretary of Central Committee
Miss Mabel M. Sheibley, acting for the General Secretary of the Woman's Board of Home Missions
Miss E. Jessie Ogg, Secretary for Westminster Guild
Miss Mary E. Allis, Secretary for Publications
Miss J. G. Foster, Chairman of Over Sea and Land Committee

As the Minutes of the annual meeting of June, 1917, and of the semi-annual meetings of January 21, 22 and February 6, 1918, had been accepted by all the Boards previous to this meeting, on motion it was decided to dispense with the reading of those Minutes and to proceed with the regular Docket.

The Chairman wished to make her report part of the discussion as the various questions were presented.

Report of Secretary

The Secretary reported as follows:

"The Secretary's report is contained in her letter sent to all the Boards, April 4, 1918, but for the purpose of recording actions on the Minutes of January-February meetings, present the following summary.

"All recommendations of Council were approved with the following exceptions -

"The Woman's Board of Home Missions voted that the recommendation for Westminster Guild to follow the per cent. of increase of women's organizations be laid on the table until the meeting in June. All Boards voted that ten per cent. increase for Home Missions and ten per cent. for Foreign Missions should be asked from Westminster Guilds this year.

"The Over Sea and Land recommendation that $500 be added to its budget fell because the Woman's Board of Home Missions did not accept the recommendation.

"The meeting of General Council in January and February cost $40.37 which was paid by the Woman's Board of Home Missions and Central Committee of the Woman's Boards of Foreign Missions.

"The financial statement from February to June, 1918, is as follows:

Jan. 1	Balance	.89	Feb. 7	Night letters to 4 western Boards	3.20
Feb. 5	Home Board share	37.50	" 13	Stamped envelopes	10.75
			" 26	Public stenographer of N.Y. - Correlation of Rules	9.40
			" 27	Plain stationery	3.50
			April 5	Postage	5.00
			May 31	Balance	6.54
		$38.39			$38.39

"There remains a stenographer's bill of $15.00 unpaid, towards which the treasury holds a balance of $6.54. The Secretary will await instructions for General Council as to the payment of this bill.

"All matters of unfinished business from the last meeting are found in the Docket for this meeting under the heading of Unfinished Business."

Miss Parker, alternate of the Woman's Board of Home Missions was appointed to audit the accounts of the Secretary.

Secretary for Publications

The report of the Secretary for Publications was presented by Miss Allis as follows:

"At the meeting of General Council January 21-22, I was appointed 'ad interim' Secretary for Publications to perform the duties of the office until the vacancy caused by Miss Hodge's resignation could be filled; expecting to hold the office a few weeks at the longest I have sought to do only such printing as was of pressing need.

"Westminster Guild Bulletin - The first matters demanding attention was the March issue of the Westminster Guild Bulletin. An edition of 4200 was ordered at a cost of $150.25. Complaint was received of the boxing by the printer of one of the large orders, increasing the transportation charges. May I suggest that where a considerable number are to be used in a single Synod the name and address of the Synodical W. G. Secretary and the quantity needed be sent to me for the printer who will send by parcel post to the addresses given and in this way the quantity to be sent to Board headquarters will be materially lessened. Three hundred copies of the December issue remaining uncalled for these were in accordance with the suggestion of my predecessor pro-rated among the Boards. Each Board accepted its quota most graciously. Forty-two hundred copies of the May Supplement were ordered at a cost of $25.75.

"In accordance with instructions a letter was sent to the Post Office at Washington inquiring as to the probability of the Bulletin being accepted as second class mail matter should application be made. In the reply under date of May 7th the following requirements of the law are stressed:

1. The issuance of the publication at stated intervals as frequently as four times a year.
2. The necessity of a 'legitimate list of subscribers', 'the number of copies circulated free in any way should form only a mere incident in the circulation of a publication', 'concerning subscriptions made in connection with donations, for subscriptions so made to meet the requirements of the law and be properly included in the 'legitimate list of subscribers' each contributor must express a desire for the publication and in making his donation indicate that he gives or sends a specific amount for a subscription to the publication for a definite period .... The blanks used in receipting for donations should also be made to show a definite amount for subscription.'
3. 'While a publication may have more than one office for the transaction of business, it may be entered and mailed by the publisher as second class matter only at the post office within the postal district of which is maintained its real 'known office of publication', and the name of this office must be placed first and given greater prominence in all printed notices in the publication relative to its offices, and the publication should not contain any notices or request that communications, subscriptions, etc. be sent to some other place exclusively.'

"After much thought on the matter it is the judgment of your Secretary that it would be unwise to make such radical changes in the methods of distributing the Bulletin as would be necessary to make it conform to the requirements of the postal laws.

"National Service Intercessory Enlistment Card - This card was printed at the request of the National Service Commission. Four editions have been called for, totalling 20,500.

"Standards of Excellence - As prior to this month only two small orders for single standards had been received the Secretary delayed reprinting until after this meeting fearing possible changes in the wording. She desires instruction as to the place in which the imprint shall appear. Shall the card be made enough longer for it to be placed at the foot, or shall the list of Boards be given on the back of the card, thus somewhat increasing its cost ?

"Hand-book - Arrangements have been made with the printer for the printing of the Hand-book immediately after this meeting. The cost of 1000 copies of a 32 page booklet the shape of the Year Book will be about $90, of 2000 copies about $110.

"Year Book of Prayer for Missions - Your Secretary has given careful thought to the recommendations of the Woman's Board of Home Missions referred to her for consideration by the last meeting of General Council and desires advice as to how the unity asked for in recommendation I. may be attained. As I have studied the book two methods of treatment have become apparent; the Foreign pages present a register of stations and missionaries, the date of appointment of each, the institution or type of work he is doing and nothing more; they leave to the user's general information to supply all details needed to visualize the missionaries' special needs. The Home pages beside the list of workers contain reports of the work accomplished, that remaining to be done, personal notes of the workers and characteristics of the peoples among whom they work. In addition they include a very complete manual of the Home Base, organizations, departments and methods of work. The 1918 Year Book may be justly criticised as being a compilation of not 'two' but at least four separate manuscripts. If the 1919 Year Book is to display the unity desired there should be an expression from General Council as to its contents and the method of treatment to be followed.

"Reading into the request for 'consideration' the permission to offer brief suggestions, I would recommend -

1. That the definitions of Boards, auxiliary societies and methods of work be omitted in view of the fact that they will all appear in the Hand-book, the authorized manual of the Woman's Board of Home Missions and the Woman's Boards of Foreign Missions.

2. That 4 pages on the Foreign side now devoted to the map of Alaska, the map of Cuba, the Negro in America, together with such blank spaces as may be available after the addition of new missionaries be used for the insertion of such available items of information as to the Foreign stations as may be in harmony with the method of treatment agreed on by both interests. The General Secretary of Central Committee calls our attention to the fact that if many pages are added the cost of mailing will be increased from three cents to four.

"A few questions of detail that have been brought to my attention I would refer to this body: Shall there be a 'Foreword' as in the 1918 edition and by whom shall it be prepared ? Shall a number of short quotations or one longer one be used on page 4 ? Is the arrangement of 'Topics for Prayer' on the second page of the cover acceptable and shall page 1 appear as at present or conform to the imprint of General Council ?"

Secretary for Westminster Guild

The annual report of the Secretary for Westminster Guild was presented by Miss Ogg, as follows:

"Organization - The Westminster Guild has increased splendidly during the year; 30 new organizations were added with a large number of new members. Much enthusiasm for the work seems expressed in all parts of our country.

"Finances - The W. G. has closed the fiscal year with a large increase in gifts to Missions. An advance of $6,183.36 over last year. It is proposed that during the two years 1918-1920, the Guild partake in the Jubilee Fund being raised by the Woman's Boards of Foreign Missions; that during that time $10,000 be raised by the Guild, $5,000 to go to the Woman's Boards of Foreign Missions and $5,000 to the Woman's Board of Home Missions, or $2,500 each year for each interest. A special object in the Foreign field and a special object in the Home field, toward which this sum may be applied, will be selected in the near future.

"Foreign Missionaries - The advance toward the salaries of Foreign missionaries will warrant the appointment of three new missionaries. The appointment of these missionaries will go to the North Pacific Board, Board of the Northwest and Board of the Southwest. During the year Miss Myrtle Ducret resigned owing to her marriage. Since she belonged to the Board of the Southwest to that Board fell the opportunity to appoint her successor, who is Miss Lena Agnes Boyd. Miss Boyd has already been on the field at Saharanpur, India, for six years and we expect she will write encouraging reports to the Guild girls.

"Miss Marjorie Hanson who was appointed last year by the North Pacific Board was unable to sail until April 27th, when she left for the field of Chosen.

"Home Mission Stations - In part owing to changes in the work under the Woman's Board of Home Missions, a change has been necessitated in the objects of gifts from the Westminster Guild. In place of the Presbyterian Hospital at Haines, Alaska, medical work in Alaska is being offered. This may include partial support of work at the Presbyterian Hospital, Haines, and partial support of work at Klawock and Hydaburg. Dorland Institute will become next year known as Dorland-Bell School by the consolidation of Bell Institute, Walnut, N. C., with Dorland Institute, Hot Springs, N.C. The work at Mayaguez, Porto Rico, remains unchanged. A new object of gifts is being offered in the Home field among the Navajo Indians - the Kirkwood Memorial School, Ganado, Arizona.

"Publications - During the year the statistical annual report for 1917-18 was published. Various supplies, such as annual report blanks, enrolment cards, etc. have been printed. There are now in preparation 'Hints for 1918-1919'; stereopticon lecture, authorized at the January meeting of General Council, and the various helps for the study books. The first months, October to December, the Foreign Mission study comes, at which time the Chapters will study the book, 'Women Workers of the Orient', by Margaret E. Burton, for which a help is being prepared; Circles will study 'Comrades in Service'. The second half of the year, January to March, the Guild will study Home Missions, the Chapters using the text-book, 'The Path of Labor', and the Circles, 'Comrades from Other Lands'; helps for the latter are being prepared by the author, Mrs. Dimock.

"Devotional Bible studies based on the two study books for Chapters are being prepared by Miss V. May White of the Woman's Board of Home Missions.

"Orders are being collected from the seven Boards for the needed supplies during the coming year.

"Orders have recently been received from three Boards for Westminster Guild pins and effort is being made to ascertain whether the jeweller will furnish the pins for the estimate given during the summer of 1917.

"Material for the Bulletin, December and March numbers, and for the May Supplement has been collected and edited.

"The new leaflet which was to be a revision of 'Further Words' is now ready for the printer. It will appear under the title, 'Worth While Ways to Guide Guild Girls', and will be a practical help in the work of Guild Chapters and Circles. We regret that this leaflet has been delayed in its preparation but hope that the delay will be offset by the help it will render.

"An effort is being made to coordinate the work under the various Boards and to make it as simple as possible for individual Chapters and Circles. We trust that this work, that may have been somewhat halting this year, may be improved and become more constructive during the coming year.

"The kindly cooperation on the part of all Board Westminster Guild Secretaries has been greatly appreciated. Your Secretary would express her warm thanks to the Chairman for her counsel and to the two Secretaries for Publication for cooperation in preparation of the Bulletin and for advice at all times."

Report of Student Committee

The annual report of the Committee on Student Work for year ending March 20, 1918, prepared by Mrs. Twitchell the former Chairman, was presented by Miss Hoff, for Mrs. Fleming, the new Chairman, who could not attend General Council meeting. It follows:

"At the close of its year 1917-18 the Committee on Student Work submits the following report of its interests and activities during the period since its last annual meeting.

"The conference held November 7-10 is an outstanding event of the year. The Board Student Secretaries of all six of the Woman's Boards of Foreign Missions were present with the exception of the North Pacific Board in which exception Mrs. Seeley was ably represented by Mrs. Fletcher Linn. The Woman's Board of Home Missions was represented by Miss Olga Hoff, Chairman of the Home Board section of the Committee, Miss Anna Hallock, Mrs. H. C. Louderbough and Mrs. D. E. Waid, the last two present as proxies to fill vacancies in this section. There were also present ex officio Mrs. Bennett, Miss Alice M. Davison, Mrs. John Harvey Lee and Miss Margaret Hodge.

"The gathering was helpful in every respect and the new vision gained in the earnest conferences which marked each session must bear fruit in renewed zeal in the work.

"There being but one Field Student Secretary in service this year it has been necessary to limit the number of colleges visited in the promotion of the work. Miss Laughlin's annual report tells of the colleges she has been able to visit and the other bodies she has addressed. The Board Secretaries in the four western Boards have endeavored to do some of the work in their own territory. Their reports follow:

"Miss Souther of the Board of the Southwest writes, 'I have had so much to say about Student Work since my return from the November Conference I sometimes think my Board will wish there never had been a Student Conference. I have been writing to some of the girls in the colleges where Miss Hodge is to stop on her westward way that they may be prepared for her coming'. Miss Souther has since gone to France to do canteen work for the Y.M.C.A.

"Mrs. Forsyth of the Board of the Northwest reports that the Executive body of the Board of the Northwest has been undergoing reorganization and the formation of a committee desired to work in conjunction with the Board Student Secretary has been delayed. In February Mrs. Forsyth called together a group of college girls whom she hoped would form the nucleus of a Student Committee.

"Mrs. Seeley of the North Pacific Board writes of the work in the far Northwest. 'I wrote one letter to each of my Seabeck girls last fall. It has been difficult to get in touch with my alumnae list. Twenty per cent. of the Presbyterian ministers of this territory have gone into war work and no one is available to take their places. The work at the University of Oregon is coming on well. There are splendid co-workers there. Missionary speak-

ers have stirred the girls deeply, even to the decision to volunteer for work in the Foreign field. Some of the volunteers seem to be direct results of the Student work.'

"Mrs. Hall of the Occidental Board has a well organized committee and reports three meetings held with a variety of plans for work, some of which are being put into operation. Much benefit was derived in this territory also from Miss Hodge's visit. On one occasion, the women Chinese students of the University of California were invited to meet Miss Hodge. At another time, Miss Hodge spoke to the Presbyterian girls in Mills College, the only college for women on the Pacific Coast. When Mrs. Hall wrote she was planning to visit Leland Stamford, Occidental College and University of Arizona. The Committee is placing Presbyterian girls from University of California in the Social Service work of the Presbytery. Mrs. Hall writes - as do all - 'For me the Conference was very well worth while.'

"Mrs. Fleming, Board Student Secretary of the New York Board, reports an afternoon with some of the college girls of greater New York and vicinity spent at the Board rooms. About forty were present and an interesting and profitable afternoon followed. Mrs. Fleming has just been elected Chairman of Student Committee which prophesies well for the interests of the work.

"Mrs. Harris of the Philadelphia Board reports that Miss Agnes Nichols has been elected to help her in the student work, and that they had met with Miss Schultz, Board Field Secretary, in an endeavor to find key women in the various churches to reach the college girls.

"Miss Dorothy Harris came into Student Work in October as Assistant Field Secretary and continued in faithful service until March when ill health forced her to resign.

"A new leaflet on special objects for undergraduate gifts has been issued which is full of information and attraction. It should go far in interesting students in our work.

"Miss Mary Ashby Cheek, of Mount Holyoke, has accepted the invitation of Student Committee to become the Associate Field Secretary of Student Work, her term of service to begin September first, some Summer Conference work to precede her regular engagement.

"Changes in the personnel of Student Committee have been as follows: Mrs. Fleming the new Board Student Secretary of the New York Board, taking the place of Miss Goss, resigned, and Miss Purves of Princeton, taking Mrs. Stelzle's place.

"The Summer Conference work was covered as follows: Seabeck - Mrs. Seeley; Asilomar - Mrs. Hall; Hollister - Miss Souther and Miss Hoff; Geneva, 1st Conference - Miss Marguis, Miss Porter - 2d Conference, Miss Ogg; Silver Bay - Mrs. Webb; Eaglesmere - Mrs. Cochran.

"We deeply appreciate the confidence placed in us by the Woman's Boards and desire to express our sincere hope that the fortunes of Student Work have been safe under our direction."

Over Sea and Land Committee

The report for Over Sea and Land Committee was presented by the Chairman, Miss Foster, as follows:

"The Committee for Over Sea and Land has held three meetings within the past year, one in October, the annual meeting in March and a special meeting in May. Despite its limited funds the Committee has raised the salary of the office clerk from twenty-five to thirty-five dollars a month. The original raise of five dollars did not enable Mrs. White to engage any good or permanent assistant and it is feared that even the offer of thirty-five will not prove an inducement in this time of the high cost of living.

"The Committee has worked with the problem of a falling off in subscriptions, due largely to natural reaction after last year's 'drive', and to the cutting down of many things in time of war.

"The matter of making the appearance of the magazine more appealing to children was discussed, and as a result, large type throughout and much larger type for one special article was adopted.

"At the January meeting of General Council, an Over Sea and Land budget was presented based on the figures then available in the office. Since then the budget has been cut to the lowest possible figure, and the Committee comes to General Council with two propositions; first, with the request that the appropriation made by the Boards be increased $300 instead of $500, as originally suggested. By using the balance left from last year ($594.56) and sailing very close it would probably be possible to meet March 1, 1919, without a deficit. These figures admit of practically no expansion, however, nor do they allow for any possible increase in cost of production. Mrs. White is careful and wise in the purchase of supplies

"There is an alternate to the additional appropriation and that is the privilege of increasing the subscription of the magazine from 25 cents to 35 cents to go into effect October 1st. N.B.- In years gone by it was 35 cents. We should probably lose some of our 20,000 subscriptions but the increase of income would certainly put us beyond the need of such a restricted policy and might even in the course of time admit of the purchase of a typewriter and an addressing machine for the office. We have many precedents for raising our subscription price - none more noteworthy than that of Everyland, which is to be increased from $1.00 to $1.50.

"After carefully considering the matter, the Committee would prefer the latter proposition and accordingly presents the following recommendation to that effect.-

Recommendation - That the price of Over Sea and Land be raised from 25 cents to 35 cents a year, increase to go into effect October 1, 1918."

"Budget for Over Sea and Land

	1917-1918	1918-1919
Manufacturing and Circulating	$4,063.61	$4,200.00
Office Expenses Supplies and Stationery	190.00	128.00
Postage Office and Editor	27.80	45.00
Wrappers	153.98	136.00
Advertising	55.69	100.00 x
Salary a/c	2,300.00	2,420.00
	$6,791.08	$7,029.10

(x) $77.68 already spent for envelopes and folders."

REPORTS OF SPECIAL COMMITTEES

Hand-book

The report was presented by Mrs. W. E. Waters who has been Chairman of the Committee since the January meeting of Council. The report follows:

"The Committee on Hand-book met last January with the Chairman, Mrs. L. M. Coy, and carefully considered all suggestions which had been offered with regard to it incorporating them as far as possible in the manuscript. It was decided at this time to omit the Rules of Order which had been prepared for the Hand-book. At a succeeding session of General Council it was decided that a chart prepared for the book, showing existing organizations among the Woman's Boards and their relation to each other, be accepted, considered part of the Hand-book and so treated.

"On motion of the Chairman, she was relieved from further duty, and printing and other necessary arrangements left to the other members of the Committee, and, at the same meeting of General Council, a substitute motion which carried recommended that the Hand-book, following the usual method, be given to the Secretary for Publications, who, in consultation with the Committee, would complete its publication. Owing to the resignation of the Secretary for Publications this plan could not be carried out immediately. The other members of the Committee however have met together to consider the

Hand-book, have made some corrections, and have submitted the chart to Miss Rue for suggestions. The manuscript is now in the hands of the Secretary for Publications but came to her at a time when she was already burdened with other duties in connection with the meeting of Central Committee at General Assembly. She now has the matter in hand. The Committee hopes that it may soon be published, be advertised in the magazines, and be on sale at the headquarters of each of the Boards."

This report was accepted.

Mrs. Waters added that the question had been asked as to whether or not the Hand-book should contain a model constitution for joint auxiliary societies. Mrs. Pinney and Miss Quinlan moved that a model constitution should be included in the Hand-book and the matter be left to the Committee, Mrs. Waters and Mrs. Waid, with power. Motion carried.

On motion of Mrs. Pinney, seconded by Miss Quinlan, the price of the Hand-book was fixed at ten cents.

Financing and Distributing Joint Publications

"At the January meeting of General Council the following Committee on Financing and Distributing Joint Publications was appointed by the Chairman: Mrs. W. E. Waters, Chairman, and Mrs. Lee for the Woman's Boards of Foreign Missions, and Miss Quinlan and Miss Hyatt for the Woman's Board of Home Missions.

"At this meeting the following items were referred to this Committee:

1. The financing of the Westminster Guild Bulletin
2. " " " helps for the new study books for W. G.
3. " " " leaflets which present only one interest
4. " " " a set of programs on Home Mission stations and Foreign Mission missionaries for W.G.

"Recommendations for Financing and Distributing Joint Publications:

1. The Secretary for Publications shall order the printing of all publications not referred by General Council to other Secretaries or Committees, pay bills and have charge of stock.

2. The Secretary for Publications shall base size of edition to be printed on orders secured in advance from the Boards. Orders shall be paid for by the Boards immediately on receipt of literature, payment to be sent to the Secretary for Publications.

3. Literature shall be charged for at cost plus transportation.

4. Literature shall be distributed to Boards only. Orders from Synodical, Presbyterial and local auxiliaries addressed to General Council or to the Secretary for Publications shall be transferred by the Secretary for Publications to the nearest Foreign Board, territorially, or to the Woman's Board of Home Missions, to be filled.

5. Cost of literature representing only one interest shall be entirely met by the Board or Boards for which it is published.

6. Unsold stock may not be returned to the Secretary for Publications."

The recommendations of the Committee as inserted here were approved by General Council and recommended to the Boards for adoption.

General Council adjourned for lunch.

Afternoon Session

The afternoon session was opened at 2 P.M. with prayer by Miss Ogg.

The Chairman called for an opinion on holding an evening session. As Council seemed divided on the subject it was decided to defer definite action until later in the afternoon.

Committee on Blanks

A preliminary report by the Chairman, Miss Quinlan, was presented as follows:

"On June 20, 1917, it was voted that the Chairman appoint a Committee, with coopted members who do not belong to the Boards, to consider the whole matter of report blanks and report next June. Miss Quinlan and Mrs. Lee were appointed as this Committee.

The coopted members are as follows:

Mrs. W. C. Weld, President of Minnesota Synodical Society
Miss Margaret Boyle, Secretary for Literature, Philadelphia
Mrs. Wm. Chas. Hogg, President, Northumberland Pres'l. Soc.
Mrs. R. A. Stewart, Sec. for Literature, Penna. Syn. Soc.

"Each Board was communicated with to ascertain form, wording and varieties of blanks in actual use, the date blanks are out from headquarters, to whom sent and the date desired returned to office. Suggestions were requested.

"In regard to the recommendations which were sent to General Council from 'a group of California officers', it is the opinion of the majority of the Committee that it would not be advisable to create the office of Statistical Report Secretary in local, Presbyterial or Synodical societies. The communication incidental to the securing of reports is one asset for the existing secretaries, also the responsibility of securing reports is a spur to their endeavors.

"It would be impossible for this body here assembled to consider and pass upon the actual wording of the various blanks. It has proved impossible as a Committee to attempt by pen and ink at long distance to consider the technicalities involved.

"The longer the Chairman has considered the matter and the more communications that she has received from members of her Committee and officers of the various Boards, the stronger has become her conviction that only one method of arriving at a satisfactory solution is possible, namely that complete sets of blanks, simplified and unified in accordance with the many suggestions received, be printed in proof and sent to the headquarters of each Board for their acceptance, further suggestions or criticisms. Unless General Council rules otherwise this will be done in the immediate future

through the medium of the Secretary for Publications."

Relative to sending sample copies of the new blanks to the Boards, General Council voted that they be sent to the Boards for suggestions and criticism, and a second set be sent for final approval before the blanks are ordered printed.

The report of Miss Quinlan was approved and the whole subject of blanks was on motion referred back to the Committee, the work to be completed by them, following the regular plan for ad interim business.

Leaflet on the Department for Associate Members

Miss Quinlan reported that the manuscript of the leaflet was in the hands of the Secretary for Publications and copies would soon be sent to the Boards for their approval. The Secretary of general Council was asked to make a correction in the January Minutes, page 9,- under the heading "Extension Department" - paragraph 2 should read: "The one in charge of this department shall be called 'The Secretary for Associate Members, and of Synodical, Presbyterial and Auxiliary Societies, 'The Secretary for Associate Members'". This definition will also appear in the Hand-book.

Committee on Per cent. of Increase

The Chairman, Mrs. Lee, reported that she had expected to meet with the Committee, Mrs. Louderbough, and Mrs. Goss sometime between the sessions of General Council, but as there had been no meeting, she could make no report.

The recommendation on the Docket from the Philadelphia Board was then taken up - that a ten per cent. increase in regular gifts be asked from auxiliary societies for the year 1919-20. Mrs. Waters moved, seconded by Miss Hyatt, that Council do not accept the recommendation of Philadelphia Board and that no per cent. be agreed upon for the year 1919-20. Motion carried.

Interchange of Information among Boards

The question arose as to what plan should be adopted for an interchange of information among Boards regarding plans and policies. It was decided that the General Council members from each Board should have the responsibility of notifying all other Boards of any change in plan or policy affecting Presbyterial and Synodical societies according to Rule 8, General Items, Chicago Conference.

Financial Statement

The Chairman at this point called for Miss Parker's report as auditor of the Secretary's financial statement. Miss Parker said she had found the account correct. Because $75 did not quite cover the expenses of General Council last year, on motion it was decided to allow $100 for the expenses of the coming year, $50 to be given by the Woman's Board of Home Missions, and $50 by the six Woman's Boards of Foreign Missions.

Over Sea and Land

Mrs. Bennett then called for the recommendation from the Over Sea and Land Committee that the subscription price of the magazine be increased from 25 cents to 35 cents. Upon motion General Council voted not to approve the recommendation.

A recommendation from the Philadelphia Board was presented by Mrs. Lee, that Over Sea and Land be continued and improved, or something better be provided to take its place. The recommendation was seconded by Mrs. Waid and approved by vote of General Council.

Miss Hodge suggested that the Committee might investigate the management of other magazines for children, their prices, the schemes adopted for advertising and increasing circulation, etc. and also suggested the point as to whether or not the Committee might secure a monthly missionary page in the papers provided by the Board of Publication and Sabbath School Work for the Primary and Junior Departments of the Sunday School. There was also presented the possibility of coordinating missionary education as suggested by the Committee on Missionary and Benevolent Education which is composed of a member from each Board and Permanent Agency of the Presbyterian Church.

Miss Hyatt moved, seconded by Mrs. Waid, that Over Sea and Land Committee be empowered to secure expert advice at an expense not to exceed $150 - this expense to be divided equally between the Woman's Board of Home Missions and the six Woman's Boards of Foreign Missions. Motion carried.

Mrs. Waid moved that a sum of $300 be given Over Sea and Land Committee to be requisitioned, if needed, by the end of the fiscal year. Motion carried.

Recommendations for Westminster Guild

Miss Ogg presented recommendations for Westminster Guild, which after changes were approved by General Council and recommended to the Boards as follows:

Recommended that

1. The Secretary for Westminster Guild in consultation with the Westminster Guild Committee of the Woman's Board of Home Missions shall be empowered to select the Home Mission study books and helps to be used by Chapters and Circles. In case special text-books are needed, the Secretary for Westminster Guild with the Westminster Guild Committee of the Woman's Board of Home Missions shall be empowered to secure authors therefor, and approve the manuscript, but the publication of same shall rest with the Board.

The Secretary for Westminster Guild in consultation with the Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions shall be em-

powered to select the Foreign Mission study text-books and helps to be used by Chapters and Circles. In case special text-books are needed, the Secretary for Westminster Guild and the Westminster Guild sub-committee of Executive Committee of General Committee of the Woman's Boards of Foreign Missions shall be empowered to secure authors therefor and approve manuscript, but the publication of same shall rest with Central Committee.

Note: This is a substitute for "additional recommendation" p. 13 of January 1918 Minutes.

2. Recommended that the Secretary for Westminster Guild in consultation with the Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions shall be empowered to recommend to General Council the objects for gifts to Foreign Missions for Westminster Guild Chapters and Circles. Recommend that the Secretary for Westminster Guild in consultation with the Westminster Guild Committee of the Woman's Board of Home Missions shall be empowered to recommend the objects for gifts to Home Missions for W. G. Chapters and Circles.

3. In order that the work of the Guild may be more closely co-ordinated, it is recommended that the Secretary for Westminster Guild of General Council shall be allowed to sit with the Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions and with the Westminster Guild Committee of the Woman's Board of Home Missions as often as possible, and be empowered to call occasional joint meetings of the two groups.

Furthermore that a copy of the Minutes of the meetings of the Westminster Guild Committee of the Woman's Board of Home Missions and a copy of the minutes of the meetings of the Westminster Guild sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions be sent immediately after the meeting to the Secretary for Westminster Guild of General Council.

4. Recommended that the Secretary for Westminster Guild be allowed to read the second proof of the Bulletin and to make the "set-up" in consultation with the Secretary for Publications.

5. Recommended that the leaflet "Westminster Guild in Outline" be brought up-to-date and reprinted.

Gifts from Westminster Guild

General Council voted to approve and recommend the report from the Boards asking a ten per cent. increase from Westminster Guild for the year ending March 31, 1919, and the further action of the seven Boards, asking during the same period $2500 for Jubilee Funds for the Woman's Boards of Foreign Missions and $2500 for Cuba special for the Woman's Board of Home Missions, and General Council

voted to recommend further the approval of asking $25.00 for the year 1919-20 for each interest, and a net increase on regular gifts based on the gifts of the year 1918-19. This action was deemed advisable in view of the plans that had already been made and presented to the Boards earlier in the spring through Central Committee and the Woman's Board of Home Missions.

Enrolment card for Westminster Guild

The enrolment card for Westminster Guild as submitted to General Council by the Board of the Northwest was on motion referred to the combined meeting of the Westminster Guild Committee of the Woman's Board of Home Missions and the Westminster Guild sub-committee of Executive Committee of Central Committee which is to be called by the Westminster Guild Secretary by order of General Council.

Expense of Organization Literature for W. G.

A question from the Board of the Northwest was presented asking that some plan be evolved for proper adjustment of the expense of organization literature for joint organizations. Mrs. Waid moved that the cost of organization literature for Westminster Guild be divided equally between the Woman's Board of Home Missions and six Woman's Boards of Foreign Missions. Carried.

The question of distributing Westminster Guild organization literature was by common consent referred to the combined meeting of the two Westminster Guild Committees.

Mrs. Finney moved, seconded by Mrs. Waters that General Council recommend that there be a Westminster Guild leaflet prepared which shall present the Jubilee object for the Foreign Boards and the Cuba special of the Woman's Board of Home Missions, and the cost of the leaflet be divided equally by the two interests. Motion carried.

Mrs. Waid presented the following recommendation from the Woman's Board of Home Missions.

"We recommend that a new emphasis on missionary service be presented to the Westminster Guild Chapters by all the Woman's Boards of Missions, in especially the duties of leading and fostering the younger missionary organizations of the Church, such as Light Bearers, Little Light Bearers, Westminster Guild Circles."

On motion of Mrs. Lee and Mrs. Cleland McAfee the recommendation was approved and recommended to the Boards.

The Secretary for Publications asked for General Council's opinion about entering the W. G. Bulletin as second class matter in the Post Office. On account of the postal requirements which would necessitate many changes in the Bulletin, General Council voted that it be not entered as second class matter.

It now being 6:30 General Council adjourned to meet at 8 o'clock.

Evening Session

General Council reconvened at 8 P. M. and decided to adjourn promptly at 9:30. The first question for discussion was -

Method of Reporting Mission Study

Item 3 of the additional Docket - "Shall mission study enrolment cards be sent directly from the auxiliary societies to the Boards ?" was presented in connection with Item VII -1, of the regular Docket - viz: that General Council make a definite ruling regarding the reporting of mission study classes and the sending of literature and enrolment cards which shall be acceptable to all Boards."

It was moved that inasmuch as the plan proposed by Chicago Conference has not been entirely satisfactory, that General Council would recommend that when a study class is being organized, a double card be sent by the Board to the study class leader, one part to be returned to the Board, the other to be sent to the Presbyterial Secretary for Missionary Education; later information concerning the class to be received by the Board and Presbyterial Secretary through the regular channels. The motion was carried and referred to the Boards for approval.

Young People's Program

The following recommendations were adopted and offered to the Boards -

"Questions having been asked General Council about the Presbyterian Young People's Society Program, a yearly standard for Intermediate and Young People's Societies" prepared by the Young People's Department of the Board of Publication and Sabbath School Work, General Council would make the following reply.

"The following recommendations of General Council at its meeting January 21 and 22, 1918 (Minutes p. 17) having received the unanimous approval of the Boards, are now in effect. '1. General Council recommends the approval of such a Program for Christian Endeavor and Young People's Organizations. 2. General Council recommends that those societies attaining the Young People's Program shall be recognized as having automatically attained the Standard of General Council.'

"General Council interprets this to mean that when an Intermediate or Senior Y. P. Society (one composed of both young men and young women) accepts the 'Young People's Program' the Boards will not offer their 'Standard of Excellence for Young People'; but that they will push their Standard in all other Young People's Organizations.

"General Council recommends that all the Boards send a copy of the interpretation to their Synodical and Presbyterial Secretaries for Young People's Work.

"General Council directs its Secretary to send a copy of the statement to the Secretary for Young People's Work of the Board of Publication and Sabbath School Work.

Home for Missionaries

Regarding the offer of a house, as contained in Mrs. Darby's letter to Mrs. Bennett (see Docket) General Council instructed the Secretary to write to Mrs. Darby that there has been need for such a home as she suggests and our Woman's Boards will be glad to recommend that their missionaries use the home.

S. S. Missionaries in the Year Book

In replying to Mr. Somerdike's request that Sunday School missionaries of the Board of Publication and Sabbath School Work be included in our Year Book of Prayer for Missions, the Secretary was instructed to say that General Council feels that it would be unwise for the present to enlarge the Year Book of Prayer by the inclusion of other Boards than those already represented, and calls attention to the fact that the missionaries of the Board of Home Missions are not specifically included except when such workers are among exceptional peoples.

General Council adjourned

Saturday, June 1, 1918

The fourth session of General Council was opened with prayer by Miss Hodge. This was followed by a few minutes of silent prayer, after which Mrs. Bennett led us in an earnest prayer for our country, our armies, our cause and that of our allies, and for the victory which should bring to the world a righteous and lasting peace.

Those present were -

For the Home Board: Mrs. Bennett, Mrs. Waid, Mrs. Louderbough, Miss Quinlan, Mrs. Webb. Alternate for Miss Hyatt, Mrs. McAfee; other alternates, Misses Hoff and Purves.

For the Foreign Boards: Mrs. Lee, Mrs. Cleland McAfee, Mrs. Waters, Mrs. Pinney. Alternate, Mrs. Schell.

Officers: Miss Hodge, Miss Allis, Miss Scheibley, Miss Ogg.

The Minutes of the three sessions of the previous day were read, corrected and approved.

Year Book - recommendations

The Chairman called for the recommendations from the Secretary for Publications and the first subject presented was that of the Year Book. Miss Allis had given serious consideration to the recommendations from the Woman's Board of Home Missions presented to the January meeting of General Council, and out of her study and the general discussion among the members of Council the following suggestions were offered to the Boards.

1. That the color of the cover of the Year Book be changed each year.

2. That the Topics for Prayer on the inside of the front cover be arranged in two groups instead of three as at present, under the general headings, "Topics for Home Missions" and"Topics for Foreign Missions."

3. That the regular, approved General Council imprint be used on page 3. (In this connection a correction in the January Minutes page 11, was made - that the imprint of the Woman's Board of Home Missions shall read, "Woman's Board of Home Missions of the Presbyterian Church in the U.S.A.")

4. That the picture of the new and furloughed Foreign missionaries be included in the Year Book.

5. That a map of the world be also included among the first pages of the Year Book, the map to cover two pages.

6. That detailed information concerning organizations and the home base be eliminated, the emphasis be placed upon our missionary work, and the extra space be used for a more general distribution of the missionaries' names.

7. That the topics for the first week in January be arranged for unified prayer in a manner similar to that of the first week in July.

8. That more information of stations on the Foreign field be included to better balance the pages.

9. That the Scripture headings throughout the Year Book be left to a Committee - Central Committee to arrange for full cooperation in plans for the Foreign pages.

General Council voted to dispense with the usual flier for the Year Book because it seemed an unnecessary expense this year.

Student Committee - printing

With the development of the office of Secretary for Publications many technical questions have arisen, some being yet unprovided for by General Council action. One of these was the extent of the authority of the Student Committee in printing its literature.

It was moved that all printing provided for in the budget of Student Committee shall be left to the Committee, but any special printing, in accordance with previous action of General Council as ef- 9, February 6, 1918 Minutes, page 18, shall be referred to the Secretary for Publications for approval. The motion was carried.

Miss Hoff called attention to a correction which should be made in the title on page 24 of the Minutes of February 6, 1918, the correct title being "Field Student Secretary."

Standards of Excellence

"Standards of Excellence became the next subject for discussion. On motion, General Council recommended that the imprint of any single Board be omitted from the Standards, that the full imprint of all seven Boards be placed on the back, and the date of printing the Standard be placed at the bottom of the front page.

Various points in the Standard for auxiliary societies were discussed and the final con-lusions were that a Committee of two with power be appointed to reword the Standards and prepare them for the Secretary for Publications, the Committee to begin work immediately.

The following suggestions were offered to the Committee:-

1. It is deemed wise to place a footnote on the Standards explaining that all statistics are based on contributing membership.

2. Explain relation of Associate Members to statistics.

3. State whether or not credit is given for a lecture course or a program meeting. Explain what number 5 on Auxiliary Standard means.

4. Under 6 of Auxiliary Standard, that the word contributing be omitted.

5. That point 7 of Auxiliary Standard should read "Subscriptions to each of the magazines equal to one-half the contributing membership.

6. That point 8 should read "An average attendance at regular meetings equal to at least <u>one-half</u> the contributing membership. The vote was taken by Board on this point, the four Foreign Boards represented approving and the members of the Woman's Board of Home Missions likewise approving.

Mrs. Bennett suggested that the Committee on Standards be appointed by the new Chairman.

<u>Questions from the Board of the Southwest</u>

Item 4, on page 3 of the Docket - viz: recommendations from the Board of the Southwest.

a. Is it possible to have some adjustment concerning the sending of joint literature into the territories ?
Question was referred to the meeting of the Westminster Guild Committees representing the two interests,- the understanding being that the past year has not been a fair test, but that work is better organized now and will be carried on in a more satisfactory way in the future.

b. Will General Council prepare a program for use in woman's joint organizations ?
On motion General Council approved having such a program.

c. Are we to have uniform blanks ?
Question referred to Committee on Blanks.

d. May we have a fixed date for sending blanks to the constituents ? May we have a rule prohibiting the sending of blanks before the stated time ?
Referred to the Committee on Blanks.

<u>Annual Meeting of General Council</u>

Recommendation from the Board of the Northwest, Item c, p. 2 of Docket - that General Council shall no longer hold two meetings

a year but meet annually, brought up the question as to the best time for holding the annual meeting. Mrs. Pinney stated it would be more advantageous to Occidental Board to hold the meeting in January rather than June and moved that the date of the annual meeting be changed from June to January, with the understanding there would be but one meeting a year, unless a second were absolutely necessary, and that more business would be carried on through the regular ad interim procedure. The motion was duly seconded and carried.

Junior Life Membership

Mrs. Pinney explained to General Council that Junior Life Membership in the Occidental Board is not an organization, but is only a simple plan whereby a friend pays to the Occidental Board a dollar to make a child a Junior member of the Board. There is no annual fee. The Board sends Over Sea and Land to the child when it is enrolled as a Junior Life Member. Upon this explanation, Mrs. Waid moved that the Junior Life Membership in the Occidental Board not being an organization, General Council would recognize it as a part of Board administration and therefore does not come within the province of General Council's jurisdiction. Motion carried.

Recommendation from W.B.H.M. re sending apportionments.

Mrs. Bennett presented the following recommendation from the Woman's Board of Home Missions: "That Synodical apportionments shall not reach Synodical presidents before December 1st." It was stated that if apportionments are received earlier confusion is created in the minds of the workers, and the results are more or less disastrous. General Council on motion approved the recommendation.

Standing Rules

It was moved that the Secretary incorporate in the Standing Rules all new rules, especially those pertaining to the work of Secretary for Publications and Secretary for Westminster Guild, as soon as they have been approved by the Boards. Motion carried.

Question from Board of the Southwest re relation to Council of National Defence.

The Secretary read a letter which she had just received that morning from Mrs. Bissland of the Board of the Southwest. The letter asked General Council's ruling on the invitation which had come to the Presbyterian women of St. Louis to unite as a body with the Woman's Council of National Defence. Mrs. Bissland writes:

"The idea seems to be wholly to bring into church channels all the effort now being expended by church women upon Red Cross and war service of every sort. I have made definite inquiry of the Methodist women (South) to ascertain through

what church organization they are connected with the Council of Defence, and find that they, like ourselves, have but one organization which unites the church women as a whole, that being the missionary.

"They tell me that this connection in no way involves the missionary women or societies as such, but only seems to give force to the service the church is rendering in the world crisis. Will General Council consider this question and let us know at the earliest possible date, whether representation on the Council of Defence would seem to violate General Council ruling upon 'Right of Access' to organizations other than missionary."

General Council received the letter with the greatest sympathy and approved the following recommendation:

1. That General Council reaffirm its belief in the wisdom of its standing rule regarding the "right of access" to other than missionary organizations.

2. That General Council recognize that the very unusual times require a partial setting aside of many plans and regulations that otherwise prevail in our work during normal times.

3. That therefore General Council heartily approves of all cooperation of our church organizations with the Council of National Defence, giving the right of access for the presentation of all their work and sympathetic support of all measures that have for their objects the greater efficiency of our nation and people throughout this great and terrible war.

4. But that General Council emphasizes the necessity of a strict adherence and maintenance of the primary objects of missionary endeavor for which our Boards and constituents are organized.

Election of Officers

On the first ballot Mrs. W. E. Waters received 8 votes, Mrs. James A. Webb, Jr. 4 for Chairman of General Council. Mrs. Webb withdrew and moved that the vote be made unanimous for Mrs. Waters. The motion was carried and Mrs. Waters unanimously elected.

There was no member from the Woman's Board of Home Missions who would accept the office of Secretary. The Nominating Committee was instructed to secure a candidate and send her nomination to the Boards in the usual way, and the present Secretary was asked to continue the work until the Nominating Committee would secure her successor.

The report of the Nominating Committee for Secretaries and Committee members was presented by Mrs. Webb, Chairman of the Com.

Secretary for Publications, Miss Mary E. Allis, Philadelphia
Secretary for Westminster Guild, Miss E. Jessie Ogg, W.B.H.M.

Student Committee:

Foreign members	Home members
Mrs. J. McA. Harris	Miss Olga Hoff
Miss Grace Walker	Mrs. H. C. Louderbough
Mrs. H. K. Twitchell	Miss Anna Hallock
Mrs. D. J. Fleming	Miss Elinor Purves

Over Sea and Land Committee:

Miss Jennie G. Moster	Miss E. Jessie Ogg
Mrs. Stanley White	Mrs. A. S. Crane
Mrs. Theo. B. Culver	Miss Mabel G. Parker

On motion the report of the Committee was approved, the rules suspended and the Secretary instructed to cast the ballot for the above nominees. The Secretary cast the ballot and declared the nominees duly elected.

Nominating Committee

Mrs. Cleland McAfee of Chicago and Mrs. James A. Webb, Jr. of New York were elected the Nominating Committee for the coming year, to serve with the new Chairman, Mrs. W. E. Waters.

Program Classes in W. G.

Mrs. Cleland McAfee presented a question from the Board of the Northwest asking that Program Classes in W. G. organizations be reported in the same manner as when held in other societies. On motion the question was referred to the combined meeting of the two Westminster Guild Committees.

Mrs. Bennett asked that the Secretary reemphasize the fact that Boards must not send down General Council actions until they have heard from the Secretary as to their adoption by the Boards.

The question was asked, "Shall General Council Minutes be open to Board members until they are entirely passed by the Boards" All agreed with Mrs. Bennett's statement that Minutes should not be placed on file until final actions have been recorded.

The Minutes of the last session were read, corrected and approved, after which General Council adjourned.

Elizabeth Park Lee,
(Mrs. John Harvey) Secretary.

Sec'y's File

Summary of Actions by the Woman's Boards of Home and Foreign Missions on the Minutes of General Council meeting of May 31 and June 1, 1918.

Philadelphia Board

Accepted all recommendations.

Northwest Board

Approve, with the following exceptions and explanations:

Financing and Distributing Joint Publications

1. Approve - question is asked - Would C. E. Programs be included?

Over Sea and Land

Approve securing of expert advice at an expense not to exceed $150. - this expense to be divided equally between the Woman's Board of Home Missions and the six Foreign Boards.

Approve sum of $300. to be given to Over Sea and Land Committee if needed, by the end of the fiscal year.

Recommendations from W. G.

3. Approve with this change: That a copy of the Minutes of the meetings of the W.G. Committee of the Woman's Board of Home Missions and a copy of the Minutes of the meetings of the W.G. Sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions, be sent immediately after the meeting to the Secretary for W.G. of General Council, and that she be empowered to call occasional joint meetings of the two groups.

Expense of Organization Literature for W. G.

Do not approve action of General Council regarding the double enrolment card for study classes being organized. Suggest instead following recommendation that this question of the study enrolment card be referred to the Educational Secretaries of the Foreign Boards for the docket of their next conference in January.

Annual Meeting of General Council

Approve, with the understanding that there would be but one meeting a year, and providing that Central Committee could have its meeting at the same time.

New York Board

Accepted all recommendations.

Southwest Board

Accepted all recommendations, with the following exceptions:

Southwest Board: (cont.)

Financing and Distributing Joint Publications - II - 4 -

The Board of the Southwest would like more specific regulation as to the distribution of free publications such as Standard of Excellence, Young People's Manuals, etc. These of course cost the Boards quite a bit, and a nearly equal division of expense is desirable.

Over Sea and Land

The Board voted in favor of an increase in price of Over Sea and Land, namely 35 cents, considering that, one way of enabling the Committee to make the magazine acceptable.

The Board voted against the recommendation to expend $150 for expert advice. Also against giving Over Sea and Land Committee $300 to be requisitioned if needed. We believe the increased price would illimina this necessity.

Westminster Guild

Under Westminster Guild, page 17, in paragraph recommending "more emphasis on missionary service be presented to W.G. chapters by all Woman's Boards of Missions, etc". We should like this to read "In cooperation with the Woman's Missionary Societies the duties of leading and fostering the younger missionary organizations." Explanation - The younger organizations have been under the leadership of the Woman's Missionary Society and we believe co-operation with the W. G. in this would tend to bring the Woman's and the W. G. organizations into more sympathetic relationship and thus render the passing of the W.G. members into Woman's Missionary Societies a more natural and logical step.

The Board of the Southwest does not approve sending apportionments to Synodicals in December, believing that the Synodical Society should have the privilege of accepting the apportionments at the fall meeting. Then too, the sending in December might tend to rush the work of getting the apportionments down to Presbyterials in time for the spring meetings.

If apportionments are sent by both Home and Foreign Boards in September as agreed upon, there should be no confusion.

The Board of the Southwest greatly appreciates the sympathetic hearing given our request for Presbyterian representation on the Council of Defense. General Council was more generous however than was our desire and we fear there is an element of danger in recommendation numbered 3. We should like to have action 1, 2 and 4 adopted by the Boards and a more conservative statement substituted for number 3, embodying somewhat the following - "No. 3 - General Council approves the appointing by Presbyterials of representatives to serve on the Council of National Defense thus allying the Presbyterian women with this great national movement which has for its object the greater efficiency of our people throughout this terrible war."

Occidental Board

Accepted all recommendations.

North Pacific Board

Accepted all recommendations.

Home Board

Accepted all recommendations, with the following exceptions:

Joint Publications - Financing and Distributing

Voted that recommendations 1 to 6 be approved, it being the understanding of the Woman's Board of Home Missions' members of General Council that "7" was not to be included in General Council recommendations.

Year Book of Prayer

Footnote: (6) This is interpreted by the Woman's Board of Home Missions to mean that information concerning organizations and the home may be limited but not omitted

General Council - Annual Meeting of

It was recommended by the Woman's Board of Home Missions that if the annual meeting be held in January the officers hold over till the end of the working year.

Summary of Actions by the Woman's Boards of Home & Foreign Missions on the Minutes of General Council meeting of May 31 and June 1, 1918.

Philadelphia Board

Accepted all recommendations.

Northwest Board

Approve, with the following exceptions and explanations.

Financing and Distributing Joint Publications

1. Approve - question is asked - Would C. E. programs be included?

Over Sea and Land

Approve securing of expert advice at an expense not to exceed $150 - this expense to be divided equally between the Woman's Board of Home Missions and the six Foreign Boards.

Approve sum of $300 to be given to Over Sea and Land Committee if needed, by the end of the fiscal year.

Recommendations from W. G.

3. Approve with this change: That a copy of the Minutes of the meetings of the W. G. Committee of the Woman's Board of Home Missions and a copy of the Minutes of the meetings of the W. G. Sub-committee of Executive Committee of Central Committee of the Woman's Boards of Foreign Missions, be sent immediately after the meeting to the Secretary for W. G. of General Council, and that she be empowered to call occasional joint meetings of the two groups.

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Do not approve action of General Council regarding the double enrolment card for study classes being organized. Suggest instead following recommendation that this question of the study enrolment card be referred to the Educational Secretaries of the Foreign Boards for the docket of their next conference in January.

Annual Meeting of General Council

Approve, with the understanding that there would be but one meeting a year, and providing that Central Committee could have its meeting at the same time.

New York Board

Accepted all recommendations.

Southwest Board

Accepted all recommendations, with the following exceptions:

Financing and Distributing Joint Publications - Item 4 -

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Westminster Guild

Under Westminster Guild, page 17, in paragraph recommending "more emphasis on missionary service be presented to W. G. Chapters by all Woman's Boards of Missions, etc". We should like this to read "In cooperation with the Woman's Missionary Societies the duties of leading and fostering the younger missionary organizations". Explanation - The younger organizations have been under the leadership of the Woman's Missionary Society and we believe cooperation with the W. G. in this would tend to bring the Woman's and the W. G. organizations into more sympathetic relationship and thus render the passing of the W. G. members into Woman's Missionary Societies a more natural and logical step.

The Board of the Southwest does not approve sending apportionments to Synodicals in December, believing that the Synodical Society should have the privilege of accepting the apportionments at the fall meeting. Then too, the sending in December might tend to rush the work of getting the opportionments down to Presbyterials in time for the spring meetings.

If apportionments are sent by both Home and Foreign Boards in September as agreed upon, there should be no confusion.

The Board of the Southwest greatly appreciates the sympathetic hearing given our request for Presbyterian representation on the Council of Defence. General Council was more generous however than was our desire and we fear there is an element of danger in recommendation number 3. We should like to have action 1,2, and 4 adopted by the Boards and a more conservative statement substituted for number 3, embodying somewhat the following - No 3 - "General Council approves the appointing by Presbyterials of representatives to serve on the Council of National Defense

thus allying the Presbyterian women with this great national movement which has for its object the greater efficiency of our people throughout this terrible war."

Occidental Board

Accepted all recommendations.

North Pacific Board

Accepted all recommendations.

Home Board

Accepted all recommendations, with the following exceptions:

Joint Publications - Financing and Distributing

Voted that recommendations 1 to 6 be approved, it being the understanding of the Woman's Board of Home Missions' members of General Council that "7" was not to be included in General Council recommendations.

Year Book of Prayer

Footnote: (6) This is interpreted by the Woman's Board of Home Missions to mean that information concerning organizations and the home base be limited but not omitted.

General Council - Annual Meeting of

It was recommended by the Woman's Board of Home Missions that if the annual meeting be held in January the officers hold over till the end of the working year.